



**IAEA**

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الوكالة الدولية للطاقة الذرية

國際原子能机构

International Atomic Energy Agency

Agence Internationale de l'énergie atomique

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National Liaison Officers /

National Coordinators

2024-03-25

Subject: Project Final Coordination Meeting, Ljubljana, Slovenia, from 7 to 10 May 2024

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project INT9184, "Enhancing Transport Safety Infrastructure in Mediterranean Region Member States through Sustainable Collaboration".

The purpose of the event is to present and review the progress made and achievements reached as well as identify follow up actions.

The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures. Member States are strongly encouraged to identify women participants.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Ljubljana or a travel allowance to purchase an air ticket. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **5 April 2024** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org), with copy to Ms Sulafa Karar [S.F.Karar@iaea.org](mailto:S.F.Karar@iaea.org). Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,



Sulafa Karar  
Programme Management Officer  
Division for Africa  
Department of Technical Cooperation

Enclosure: Information Sheet