



Project kick-off Meeting

Hosted by

The International Atomic Energy Agency
IAEA Headquarters
Vienna, Austria

20 to 22 February 2024

Ref. No.: EVT2306739

RER/9/164: Building Capacity for Radioactive Waste Management

Information Sheet

Purpose

The purpose of the event is to discuss the project main activities, milestones and to decide with the MS's representatives the countries' contribution in the project implementation.

Working Language(s)

The working language(s) of the event will be English.

Deadline for Nominations

Nominations received after 5 January 2024 will not be considered.

Project Background

Radioactive waste management is an obligation associated with the use of nuclear technologies and thus all waste streams must be safely managed, from generation through to disposal. The overall project objective is to advance the national radioactive waste management programme implementation by improving competencies. Radioactive waste management calls for national institutional and regulatory frameworks consisting of a policy, strategy, and a programme. To meet the responsibilities defined within the framework of international conventions, national regulations and agreed standards of safety obligations, all waste streams must remain well characterized as they are processed through segregation, treatment, conditioning, and packaging to ready them for storage and ultimately for tailored disposal solutions. This project is designed to strengthen each Member States' (MS) programme by providing overall capacity building to improve the management of their radioactive waste inventories. It will focus on enhancing the baseline competencies that encompass the key elements of a national programme, including waste characterization, the selection of fit-for-purpose processing technologies, the design of facilities, safe storage, and the implementation of suitable disposal solutions. It will address the sustainability and economic issues of a programme, while enabling programme implementors to make more informed and optimized decisions. In addition to routine wastes generated from nuclear power plant operations and decommissioning, particular attention is given to institutional and legacy waste management. The project will embrace a variety of capacity building methods from the traditional workshops through to topical expert missions and practical exercises with case studies.

Expected Outputs

The main expected outputs of the meeting are:

- Establishing the baseline , challenges and needs identified
- Discussing the implementation strategy
- Identifying the hosts for upcoming trainings, workshops, FSs and SVs (for the first two years)
- Establish bi-annual steering group (max 6-8 MS's representatives) (to be rotated every two years), plan two review meetings per year, and assess biannually project KPIs

Participation

Designated Project Counterparts.

Structure

This three-day meeting will include overview presentation on the project format and expectations from the IAEA staff involved in the project, as well as participant's presentations outlining Member State experience and issues covering few major topics as below:

- topics of interest (that are part of the project) and their linkage with the country status. Highlight 2-3 major challenges that are faced by the respective MSs and how they can be addressed by the project inputs.
- expectations to be covered by the project activities.
- events that of major interest and they can be considered to be held in your country.

Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate's existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://websso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch + platform, the candidate must:
 - a. Finalize or update her/his personal details, provide sufficient information to establish the required qualifications regarding education, language skills and work experience ('Profile' tab) and upload relevant supporting documents;
 - b. Download and complete the [Designation of Beneficiary and Emergency Contact Form](#), and upload to InTouch+ ('Profile' tab under the personal section) specifying the document name. If already provided, kindly discard this step; and
 - c. Search for the relevant technical cooperation event (EVT2306739) under the 'My Eligible Events' tab, answer the mandatory questions and lastly submit the application to the required authority.

NOTE: Completed applications need to be approved by the relevant national authority, i.e. the National Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to InTouchPlus.Contact-Point@iaea.org.

Should online application submission not be possible, candidates may download the nomination form for the meeting from the [IAEA website](#).

NOTE: A medical certificate signed by a registered medical practitioner dated not more than four months prior to starting date of the event must be submitted by candidates when applying for a) events with a duration exceeding one month, and/or b) all candidates over the age of 65 regardless of the event duration.

Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency AX Travel Management, or a travel allowance, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

Note for female participants

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

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