



IAEA

Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

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National Liaison Officers /

National Coordinators

In reply please refer to: **ME-INT9186-2000454**

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2022-05-18

Subject: Interregional meeting on quality management in ensuring the safety and security of disused sealed radioactive sources and radioactive waste, Windhoek, Namibia, from 3 to 7 October 2022

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project INT9186, "Sustaining Cradle-to-Grave Control of Radioactive Sources - Phase II".

This purpose of this event is to provide training on the management of quality in ensuring the safe and secure management of disused sealed radioactive sources and radioactive waste.

The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures. Member States are strongly encouraged to identify suitable women participants.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Windhoek. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **15 July 2022** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address Official.Mail@iaea.org, with copy to Mr Neil Victor Jarvis N.V.Jarvis@iaea.org. Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Neil Jarvis', with a large, stylized initial 'N' and a long, sweeping horizontal stroke extending to the right.

Neil Victor Jarvis
Programme Management Officer
Division for Africa
Department of Technical Cooperation

Enclosure: Information Sheet