



Interregional meeting on quality management in ensuring the safety and security of disused sealed radioactive sources and radioactive waste

Hosted by

The Government of Namibia

through the

Ministry of Health and Social Services - Namibia

Windhoek, Namibia

3 to 7 October 2022

Ref. No.: ME-INT9186-2000454

Information Sheet

Purpose

The purpose of the event is to provide training on the management of quality in ensuring the safe and secure management of disused sealed radioactive sources and radioactive waste.

Working Language(s)

The working language(s) of the event will be English.

Deadline for Nominations

Nominations received after 15 July 2022 will not be considered.

Scope and Nature

The scope of the event will include discussions and training on the background, requirements, and recommendations for the management of quality in the safe and secure management of DSRS and radioactive waste. The training will address quality management during all stages in the management of DSRS and radioactive waste (e.g. processing, storage, disposal). The training will cover leadership for safety, management for safety, the management system, and safety and nuclear security culture. In more detail, the training will address: Responsibilities and the integrated management system; The management of resources and the supply chain; The management of processes and activities and non-conformances; The application of the management system.

Particular attention will be given to practical aspects, for example, relating to the preparation and maintenance of appropriate records (e.g. registers, inventories) of DSRS and radioactive waste during their management.

This event will not address the transport of radioactive material or emergency preparedness and response.

Participation

Member States participating in IAEA Technical Cooperation Project INT9186 “Sustaining Cradle-to-Grave Control of Radioactive Sources – Phase II” are invited to designate participants for the meeting from national organizations with responsibility for the management or regulation of disused sealed radioactive sources and or radioactive waste. Participants may be from regulatory bodies, operating organizations or technical support or other relevant organizations.

Participants' Qualifications and Experience

The IAEA would appreciate the designation of participants who have already been involved in the IAEA Sustaining Cradle-to-Grave Control of Radioactive Sources projects.

Preference will be given to participants who are managers and especially those with responsibility for the management of quality at facilities where sealed radioactive sources and radioactive waste are managed.

Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate's existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://websso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch + platform, the candidate must:
 - a. Finalize or update her/his personal details, provide sufficient information to establish the required qualifications regarding education, language skills and work experience ('Profile' tab) and upload relevant supporting documents;
 - b. Search for the relevant technical cooperation event (EVT2000454) under the 'My Eligible Events' tab, answer the mandatory questions and lastly submit the application to the required authority.

NOTE: Completed applications need to be approved by the relevant national authority, i.e. the National Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to InTouchPlus.Contact-Point@iaea.org.

Should online application submission not be possible, candidates may download the nomination form for the meeting from the [IAEA website](#).

NOTE: A medical certificate signed by a registered medical practitioner dated not more than four months prior to starting date of the event must be submitted by candidates when applying for a) events with a duration exceeding one month, and/or b) all candidates over the age of 65 regardless of the event duration.

Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

Note for female participants

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

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