



Virtual Event - Regional Workshop on Evaluation of Current Biosafety and Biosecurity Status of Designated Laboratories

Hosted by

The International Atomic Energy Agency
IAEA Headquarters

9 to 13 May 2022

Ref. No.: ME-RER5027-2201828

Information Sheet

Purpose

The purpose of the virtual event is to evaluate the current biosafety and biosecurity status of laboratories in Member States and suggest their modification according to the best and internationally recommended practices.

Working Language

The working language of the event will be **English**.

Deadline for Nominations

Nominations received after **25 April 2022** will not be considered.

Scope and Nature

The scope of the virtual regional workshop is to review the organizational structures and workflows of the laboratories including ground floor plans, samples flow, personnel flow, namely:

- i. Laboratories will present detailed plans of ground floors and their organizational structure. It is strongly recommended to submit in advance the ground floor plans and existing biosafety procedures to Mr Naletoski (i.naletoski@iaea.org), Technical Officer of the TC project;
- ii. Participants will present the laboratory workflows starting from reception to the laboratories, processing samples within the laboratories and sample storage (biobanking), up to the issuing of the final result and waste management;
- iii. laboratories will present the existing biosafety procedures implemented and maintained at the local laboratories, as well as the scheme of the biological risk management system if implemented;
- iv. One day break for the participants, dedicated for expert evaluation will take place after all participants finish their presentations. Experts will receive all the presentations submitted by participants including ground floor plans, schemes of biological risk management systems, biosafety procedures etc. for detailed analysis;
- v. Experts will present the internationally recommended structure of a biological risk management system, examples of the best practices in that field and recommend updates and improvements of the procedures, if needed.

Expected Outputs:

Recommendations for improvement of the biological risk management system in the member states laboratories provided by:

- i. reviewing and analysing of workflows of the participating laboratories;
- ii. reviewing of biosafety procedures and biological risk management procedures in place in laboratories;
- iii. Setting up scientifically based updates of the biological risk management procedures, as recommended by the experts.

Participation

The virtual regional workshop is open to 27 participants from Member States participating in the project RER5027.

Each Member State is invited to nominate up to 2 participants who must match the profile described in the corresponding paragraph, indicating the order of priority.

Participants' Qualifications and Experience

The nominated candidates should be the staff members of the counterpart institutions/ laboratories from Member States participating the regional TC project RER5027. Laboratories in the project are encouraged to nominate staff members responsible for maintenance of the bio-risk management system in the national laboratories (bio-risk / biosafety officers, their deputies or members of the bio-risk / biosafety management team).

Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate's existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://websso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch + platform, the candidate must:
 - a. Finalize or update her/his personal details, provide sufficient information to establish the required qualifications regarding education, language skills and work experience ('Profile' tab) and upload relevant supporting documents;
 - b. Search for the relevant technical cooperation event (EVT2201828) under the 'My Eligible Events' tab, answer the mandatory questions and lastly submit the application to the required authority.

NOTE: Completed applications need to be approved by the relevant national authority, i.e. the National Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to InTouchPlus.Contact-Point@iaea.org.

Should online application submission not be possible, candidates may download the nomination form for the training course from the [IAEA website](#).

Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants who indicate their need, will receive financial support to contribute to the expenses of their costs for internet connection for the duration of the event in line with IAEA rules and procedures.

Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

IAEA Contacts

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