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National Coordinators

In reply please refer to: **ME-RER9148-1907209**

Dial directly to extension: (+43 1) 2600-22419

2021-03-09

Subject: Virtual Event - Regional Workshop on Self-Assessment using the SARIS Implementation, from 27 to 29 April 2021

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing a Virtual Regional Workshop under the IAEA technical cooperation project RER9148, "Strengthening the Regulatory Infrastructure for Radiation Safety" to promote innovative ways of delivering our programme in the face of the unprecedented health crisis due to the COVID-19 pandemic.

The purpose of the virtual event is to train the participants on how to self-assess the status of their national regulatory infrastructure for safety against the relevant IAEA Safety Standards using the Self-Assessment of Regulatory Infrastructure for Safety (SARIS) and develop an action plan for establishing or improving their legal, governmental and regulatory framework.

The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures. Member States are strongly encouraged to identify suitable women participants.

For participants who indicate their need, the IAEA could provide financial support to contribute to the expenses of their costs for internet connection for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **1 April 2021** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org), with copy to Ms Ludmila Wiszczor [L.Wiszczor@iaea.org](mailto:L.Wiszczor@iaea.org). Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,



Ludmila Wiszczor  
Programme Management Officer  
Division for Europe  
Department of Technical Cooperation

Enclosure: Information Sheet



# **Virtual Event- Regional Workshop on Self-Assessment using the SARIS Implementation**

**Hosted by**

**The International Atomic Energy Agency  
IAEA Headquarters**

**27 to 29 April 2021**

**Ref. No.: ME-RER9148-1907209**

## **Information Sheet**

### **Purpose**

The purpose of the virtual event is to train the participants on how to self-assess the status of their national regulatory infrastructure for safety against the relevant IAEA Safety Standards using the Self-Assessment of Regulatory Infrastructure for Safety (SARIS) and develop an action plan for establishing or improving their legal, governmental and regulatory framework.

### **Working Language**

The working language of the event will be **English**.

### **Deadline for Nominations**

Nominations received after **1 April 2021** will not be considered.

## Scope and Nature

The IAEA safety standards require that regulatory bodies establish and implement a system of measurement, assessment and continuous improvement of their management system which is aligned with their safety goals and which contributes to the achievement of these goals. Self-Assessment is an important mean by which national regulatory authorities can evaluate their regulatory framework in accordance with the IAEA Safety Standards, and the results of the self-assessment would be the basis for developing an action plan for continuous improvement of their regulatory system.

## Participation

Member States of the regional TC Project RER9148 are invited to nominate up to 2 candidates. The workshop is open to one participant per country.

## Participants' Qualifications and Experience

Candidates to be drawn from staff of the national regulatory bodies for radiation safety and control of radiation sources. Candidates should have an adequate experience in the national regulatory infrastructure safety for radiation safety, in particular in the legislation and regulations governing the possession and use of radiation sources, and the regulatory functions of notification, authorization, inspection and enforcement, as well as development and issuance of regulations and guides.

## Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate's existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://websso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch + platform, the candidate must:
  - a. Finalize or update her/his personal details, provide sufficient information to establish the required qualifications regarding education, language skills and work experience ('Profile' tab) and upload relevant supporting documents;
  - b. Search for the relevant technical cooperation event (EVT1907209) under the 'My Eligible Events' tab, answer the mandatory questions and lastly submit the application to the required authority.

**NOTE:** Completed applications need to be approved by the relevant national authority, i.e. the National Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

Should online application submission not be possible, candidates may download the nomination form for the meeting from the [IAEA website](#).

## **Administrative and Financial Arrangements**

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants who indicate their need, will receive financial support to contribute to the expenses of their costs for internet connection for the duration of the event in line with IAEA rules and procedures.

## **Disclaimer of Liability**

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

## **IAEA Contacts**

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