



**IAEA**

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الوكالة الدولية للطاقة الذرية

国际原子能机构

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National Liaison Officers /  
National Coordinators

In reply please refer to: **ME-RER9153-1907199**

Dial directly to extension: (+43 1) 2600-22419

2020-07-09

Subject: Regional Workshop on Joined Radon Population Opinion Survey- Share Team up Engage Analyse Monitor (STEAM) Methodology, Ankara, Turkey, from 15 to 17 December 2020

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project RER9153, "Enhancing the Regional Capacity to Control Long Term Risks to the Public due to Radon in Dwellings and Workplaces".

The purpose of the event is to discuss the means and the approaches to analyse the completed questionnaires using STEAM methodology.

The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures. Member States are strongly encouraged to identify suitable women participants.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Ankara. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **17 August 2020** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the event from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org), with copy to Ms Ludmila Wiszczor [L.Wiszczor@iaea.org](mailto:L.Wiszczor@iaea.org). Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,



Ludmila Wiszczor  
Programme Management Officer  
Division for Europe  
Department of Technical Cooperation

Enclosure: Information Sheet



# **Regional Workshop on Joined Radon Population Opinion Survey- Share Team up Engage Analyse Monitor (STEAM) Methodology**

**Hosted by**

The Government of Turkey

**through the**

Turkish Atomic Energy Authority (TAEK)  
Department of Radiation and Accelerator Technologies

Ankara, Turkey

**15 to 17 December 2020**

**Ref. No.: ME-RER9153-1907199**

## **Information Sheet**

### **Purpose**

The purpose of the event is to discuss the means and the approaches to analyse the completed questionnaires using STEAM methodology.

### **Working Language**

The working language of the event will be **English**.

### **Deadline for Nominations**

Nominations received after **17 August 2020** will not be considered.

## Project Background

STEAM methodology is related to a special task within the regional project RER9153 with the objective to create and apply a questionnaire to evaluate the general knowledge on radon among many different stakeholders, assess the means of preferred communication and contribute to the communication strategy in the national Radon Action Plan.

## Scope and Nature

During the workshop participants will be provided with practical training on:

- a) how to analyse the filled in questionnaires;
- b) how to use the results of the analysis,
- c) how to contribute to the radon communication strategy.

## Participation

The meeting is open to Member States that volunteered to participate in the STEAM methodology exercise.

Each country may nominate up to two participants who must match the profile described in the corresponding paragraph.

## Participants' Qualifications and Experience

To participate in the meeting, the Member State has to have completed the translation and dissemination of the questionnaire.

## Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate's existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://websso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch + platform, the candidate must:
  - a. Finalize or update her/his personal details, provide sufficient information to establish the required qualifications regarding education, language skills and work experience ('Profile')



- tab) and upload relevant supporting documents;
- b. Search for the relevant technical cooperation event (EVT1907199) under the 'My Eligible Events' tab, answer the mandatory questions and lastly submit the application to the required authority.

**NOTE:** Completed applications need to be approved by the relevant national authority, i.e. the National Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

Should online application submission not be possible, candidates may download the nomination form for the meeting from the [IAEA website](#).

**NOTE:** A medical certificate signed by a registered medical practitioner dated not more than four months prior to starting date of the event must be submitted by candidates when applying for a) events with a duration exceeding one month, and/or b) all candidates over the age of 65 regardless of the event duration.

## **Administrative and Financial Arrangements**

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

## **Disclaimer of Liability**

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

## Note for female participants

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

## IAEA Contacts

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