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国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
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National Liaison Officer/National Coordinator

2019-12-16

Subject: Inholland Academy Image Guided Radiation Therapy Hands-on Course, Haarlem, Netherlands from 31 March to 4 April 2020

Dear National Liaison Officer/National Coordinator,

I am pleased to invite you to send nominations of suitable candidates to participate in the Inholland Academy Image Guided Radiation Therapy Hands-on Course within the framework of the IAEA technical cooperation project RER6036, "Improving Radiotherapy Practices for Advanced Radiotherapy Technologies Including Quality Assurance and Quality Control". Selection of participants will be in accordance with IAEA procedures.

The purpose of the event is to increase the knowledge and skills necessary to understand the key concepts of Image-Guided Radiation Therapy and accurately deliver radiation treatments. The hands-on course is primarily aimed at medical physicists working in radiotherapy centres with minimum 2 years of clinical experience with treatment planning for 3D Conformal Radiotherapy or IMRT, who need to receive necessary knowledge and skills in the field of state-of-the-art Image-Guided Radiation Therapy with the focus on accurate treatment delivery.

The IAEA will provide selected participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Haarlem. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **01 February 2020** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address Official.Mail@iaea.org, with copy to Ms Mayumi Yamamoto, M.Yamamoto@iaea.org. Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,

Mayumi Yamamoto
Programme Management Officer
Division for Europe
Department of Technical Cooperation