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International Atomic Energy Agency

Agence Internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

Vienna International Centre, PO Box 100, 1400 Vienna, Austria

Phone: (+43 1) 2600 • Fax: (+43 1) 26007

Email: Official.Mail@iaea.org • Internet: <https://www.iaea.org>

In reply please refer to: **ME-RER1019-1907015**

Dial directly to extension: (+43 1) 2600-22992

National Liaison Officers /
National Coordinators

2019-11-08

Subject: Regional Meeting on Radiation Technologies, Vienna, Austria, from 3 to 6 February 2020

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project RER1019, "Enhancing Standardized Radiation Technologies and Quality Control Procedures for Human Health, Safety, Cleaner Environment and Advanced Materials".

The purpose of the event is to review RER1019 project, collect lessons learnt and best practices, and agree the workplan of RER2018025/RER1021.

The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Vienna. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **25 November 2019** through the IAEA's InTouch+ platform (<https://intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the IAEA's webpage. Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address Official.Mail@iaea.org, with copy to Ms Tomoko Furusawa T.Furusawa@iaea.org. Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,



Tomoko Furusawa
Programme Management Officer
Division for Europe
Department of Technical Cooperation

Enclosure: Information Sheet



Regional Meeting on Radiation Technologies

Hosted by

The International Atomic Energy Agency
IAEA Headquarters
Vienna, Austria

3 to 6 February 2020

Ref. No.: ME-RER1019-1907015

Information Sheet

Purpose

The purpose of the event is to review RER1019 project, collect lessons learnt and best practices, and agree the workplan of RER2018025/RER1021.

Working Language(s)

The working language(s) of the event will be English.

Deadline for Nominations

Nominations received after 25 November 2019 will not be considered.

Project Background

Radiation processing exists in many European countries mainly for the sterilization of medical products and the production of advanced polymer materials. The planned further expansion of the European Union will result in increased trade, requiring strictly controlled radiation technologies through standardized quality control methods and procedures. EU and national authorities introduced new standards and regulations related to health care products, pharmaceuticals, food treatment and further development in radiation processing. Regional activities were initiated and carried out to help the establishment of radiation processing technologies and to check the existing quality control procedures in the region in industrial gamma and electron beam facilities. Building on the achievements of previous IAEA TC regional projects, such as RER/8/017 "Enhancing Quality Control Methods and Procedures for Radiation Technology" (2009-2011), RER/1/011 "Introducing and Harmonizing Standardized Quality Control Procedures for Radiation Technologies" (2012-2013), and RER/1/017 "Using Advanced Radiation Technologies for Materials Processing (2016-2017) including a Regional Workshop on Techno-commercial Aspects for Setting New Radiation Facilities" RER1019 aims at facilitating the harmonization of selected national standards with the international standards ISO 9001, ISO 13485 and ISO 11137. In particular, the project has facilitated the implementation of product and process control measures, enforced by the EU and national laws and regulations, which in turn is essential for the successful and safe operation of radiation processing installations.

Scope and Nature

In this meeting, the participants will review RER1019 project activities, collect lessons learnt and best practices, and discuss and agree with the workplan of RER2018021.

Participation

The event is open to 25 participants from Member States.
RER1019 participating MSs and other potential MSs who would have interest in Radiation Processing and Radiation Technologies.

Participants' Qualifications and Experience

The participants should be specialists working or being involved in operation or planning of irradiation facilities.

Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate's existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://websso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch+ platform, the candidate must:
 - a. Finalize or update her/his personal details, provide sufficient information to establish the required qualifications regarding education, language skills and work experience ('Profile' tab) and upload relevant supporting documents;
 - b. Search for the relevant technical cooperation event (EVT1907015) under the 'My Eligible Events' tab, answer the mandatory questions and lastly submit the application to the required authority.

NOTE: Completed applications need to be approved by the relevant national authority, i.e. the National Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to InTouchPlus.Contact-Point@iaea.org.

Should online application submission not be possible, candidates may download the nomination form for the meeting from the [IAEA website](#).

NOTE: A medical certificate signed by a registered medical practitioner dated not more than four months prior to starting date of the event must be submitted by candidates when applying for a) events with a duration exceeding one month, and/or b) all candidates over the age of 65 regardless of the event duration.

Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

IAEA Contacts

Programme Management Officer (responsible for substantive matters):

Ms Tomoko Furusawa
Division for Europe
Department of Technical Cooperation
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA
Tel.: +43 1 2600 22992
Fax: +43 1 26007
Email: T.Furusawa@iaea.org

Administrative Contact (responsible for administrative matters):

Ms Suzana Vlajkovic Bosnjak
Division for Europe
Department of Technical Cooperation
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA
Tel.: +43 1 2600 22992
Fax: +43 1 26007
Email: S.Vlajkovic-Bosnjak@iaea.org