



# Regional Workshop on Regulatory Review of Decommissioning Plans for Small Facilities

Hosted by

The International Atomic Energy Agency  
IAEA Headquarters  
Vienna, Austria

**15 to 18 February 2022**

**Ref. No.: ME-RER9146-1907467**

## Information Sheet

### Purpose

The purpose of the event is to share information on regulatory review of decommissioning plans for small medical, industrial and research facilities and provide opportunity for review and improvement of existing plans through collaborative work.

### Working Language(s)

The working language of the event will be **English**.

### Deadline for Nominations

Nominations received after **1 December 2021** will not be considered.

## **Project Background**

The TC project RER9146 is aimed at contributing towards timely planning and safe and cost-effective implementation of decommissioning of small facilities in Member States. This four-year project includes set of activities to enhance the capacities for planning and implementation of decommissioning projects, and to provide direct assistance to Member States to develop decommissioning plans for their facilities.

The regional workshop will provide opportunity for discussions of aspects of regulatory review of decommissioning plans for small medical, industrial and research facilities.

## **Scope and Nature**

This regional workshop will address aspects related to review of decommissioning plans and supporting documents by regulatory bodies. It will contribute to improvement of decommissioning plans being drafted in participating Member States to meet requirements and expectations of the regulators.

The regional workshop will include:

- a) Presentations by international experts on international recommendations and good practices related to regulatory review of decommissioning plans;
- b) Examples of decommissioning plans and their regulatory review process, presented by international experts
- c) Presentations by participants on the status of decommissioning plans for “pilot facilities” in their countries;
- d) Review of decommissioning plans provided by participants (optional, if plans are made available).

## **Expected Output**

- i. Increased awareness of international recommendations and good practices related to regulatory review of decommissioning plans for small medical, industrial and research facilities;
- ii. Enhanced competences of participants for development of decommissioning plans and for their regulatory review;
- iii. Established connections among individuals and organizations involved in preparation and regulatory review of decommissioning plans for small facilities.

## Participation

The virtual meeting is open to 30 participants from Member States.

Each country participating in the TC project RER9146 is invited to nominate candidates representing both operators of small facilities, who develop decommissioning plans, and regulatory bodies responsible for review and approval of decommissioning plans. Candidates must match the profile described in the corresponding paragraph. Only nominations from participating countries, which have provided lists of their “pilot facilities” for discussion in RER9146, will be accepted.

**NOTE:** Nominated candidates are encouraged to bring to the meeting draft decommissioning plans for some of the “pilot facilities” identified by their countries.

## Participants’ Qualifications and Experience

Nominated candidates should be professionals from national authorities and operating organizations dealing with small medical, industrial and research facilities, who have direct responsibility for preparation of decommissioning plans and for their regulatory review. Among candidates from operators’ organizations, preference will be given to those who can provide draft decommissioning plans for their facilities.

The workshop will be conducted in English language, including the practical work by participants on review of decommissioning plans. Thus, candidates should have sufficient English-language proficiency to be able to actively participate in the planned activities.

## Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate’s existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://websso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch + platform, the candidate must:
  - a. Finalize or update her/his personal details, provide sufficient information to establish the required qualifications regarding education, language skills and work experience (‘Profile’ tab) and upload relevant supporting documents;
  - b. Search for the relevant technical cooperation event (EVT1907467) under the ‘My Eligible Events’ tab, answer the mandatory questions and lastly submit the application to the required authority.

**NOTE:** Completed applications need to be approved by the relevant national authority, i.e. the National

Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

Should online application submission not be possible, candidates may download the nomination form for the meeting from the [IAEA website](#).

**NOTE:** A medical certificate signed by a registered medical practitioner dated not more than four months prior to starting date of the event must be submitted by candidates when applying for a) events with a duration exceeding one month, and/or b) all candidates over the age of 65 regardless of the event duration.

## **Administrative and Financial Arrangements**

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

## **Disclaimer of Liability**

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

## **Note for female participants**

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

## **IAEA Contacts**

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