



Virtual Event – Interregional Training Course on Project Planning & Management for D&ER Projects

Hosted by

The International Atomic Energy Agency in cooperation with Argonne
National Laboratory

Vienna, Austria

18 – 20 and 25 to 27 May 2021

Ref. No.: TN-INT2020-EVT1906985

Information Sheet

Purpose

The purpose of this virtual event is to establish an understanding on the importance of planning for and properly managing of D&ER projects, benefits of applying life-cycle management principles, and available project management and planning tools and approaches in a transparent manner with appropriate stakeholder engagement.

Working Language

The working language of the virtual event will be in English.

Deadline for Nominations

Nominations received after 1 April 2021 will not be considered.

Project Background

This Interregional Project INT2020 is developed with the aim of building capacity in Member States to deal with remediation and decommissioning progress by providing a series of articulated training events that will lead participants to acquire a more solid and integrated view of the different elements that are necessary to lead the implementation of D&ER Projects. Instead of ad-hoc training events covering a diverse set of topics, this project is innovative in the sense that it puts together a series of articulated topics that will gradually contribute to the consolidation of professionals with increased capacity to contribute to the planning, management, implementation and oversight of D&ER Projects. As D&ER is a multi-disciplinary process, a holistic approach will be pursued, and single aspects will be considered from multiple angles. This project is expected to increase progress in planning and delivery of D&ER projects by providing practical skills and enhancing the understanding of all drivers and constraints (a holistic approach) and an appreciation of the full suite of stakeholders and disciplines. This training will be imbued with a sense of realism. To this end, wide use will be made of case studies, anecdotal evidence, and personal experience. The project will entail a collaborative approach making use of innovative training mechanisms such as integrated web-based tools (e-learning and webinars)

Scope and Nature

This 6-day virtual training course will (May 18, 19, 20 and May 25, 26, 27) focus on D&ER Project Planning, Management for facilities and sites with radioactive contamination. The course is oriented toward high-level decision makers, project planners, managers, and implementers and individuals that aim to work in the above positions/capacities, where currently or future involve their national project or activities related to D&ER

The format of the virtual training course will consist of the following:

- Up to four hours per day of virtual instruction, including a mix of lectures and interactive sessions.
- Daily assignments to be completed independently by participants between the virtual sessions; and
- Delivery of a final assignment.

Topics covered in the course will include:

- Key concepts of project planning and management
- Key elements for managing decommissioning and/or remediation projects
- Lifecycle management principles
- Planning and management tools
- Project management plans
- Project risk management
- Cost estimation and budgeting
- Contract management
- Recordkeeping and knowledge management

Participation

The training is intended for participants with diverse backgrounds and jobs, including policy makers, regulators, operators, and contractors. The expected participation of trainees from different countries, backgrounds and jobs will allow them to network, share their experience, and help one another to understand and solve problems in creative ways.

The course is open to 30 participants from potential target Member States for INT2020:

Algeria, Angola, Argentina, Armenia, Azerbaijan, Bangladesh, Belarus, Brazil, Bulgaria, Chile, China, Croatia, , Czech Republic, Egypt, Estonia, Georgia, Greece, Hungary, Indonesia, Iraq, Jamaica, Jordan, Kazakhstan, Kyrgyzstan, Kuwait, Latvia, Libya, Lithuania, Malawi, Malaysia, Mexico, Moldova, Mongolia, Morocco, Mozambique, Namibia, Niger, Pakistan, Peru, Philippines, Poland, Romania, Russian Federation, Saudi Arabia, Serbia, Slovakia, Slovenia, South Africa, Tajikistan, Thailand, Tunisia, Turkmenistan, Turkey, North Macedonia, Uganda, Ukraine, United Arab Emirates, United Republic of Tanzania, Uzbekistan, Bolivarian Republic of Venezuela, Viet Nam and Zambia.

Each country is invited to nominate participants who must match the profile described in the corresponding paragraph, indicating the order of priority.

Daily attendance will be required and monitored along with submission of requested evaluations and completion of assignments in order to receive a course certificate.

Participants' Qualifications and Experience

Participants in the training events will need to have advanced competency in the course language (English); be currently employed with regulator, industry, university/educational program, or other organization with involvement in D&ER activities; and have a formal university education in an appropriate field (including engineering, science, law, business, and social science) or adequate level of experience in a “relevant” field. For attending this module (or any other module of the project) candidates will need to complete designated eLearning module(s). Only candidates that can prove that they have successfully completed the e-Learning module will have their applications further examined. For those who have achieved this stage the next step will be to attend a webinar prior to attending Face to Face (FTF) training. The webinar will task each participant with an assignment that need to be delivered during the training period.

Application Procedure

Successful applicants to the initial virtual event EVT1906982 (December 7-11, 2020 – Training Course on Policy, Strategy, and Regulation of Decommissioning and Environmental Remediation Projects – Vienna, Austria) will be invited to attend this training. However, invitation will be extended to additional participation.

Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected. No registration fee is charged to participants. Attendance to this training does not require travel. Selected candidates will attend the virtual event from their offices or other appropriate space in their hometowns and countries. The IAEA and Argonne are not in a position to bear any costs of participants that may arise out of the web-based training, such as computer equipment.

Selected participants who indicate their need, will receive financial support to contribute to the expenses of their costs for internet connection for the duration of the event in line with IAEA rules and procedures.

Disclaimer of Liability

The IAEA and Argonne National Laboratory takes no responsibility for, and the provider of the virtual meeting services has represented and warranted that the Services shall not contain, and that no end user shall receive from the software used to hold the virtual meeting, any virus, worm, trap door, back door, timer, clock, counter or other limiting routine, instruction or design, or other malicious, illicit or similar unrequested code, including surveillance software or routines which may, or is designed to, permit access by any person, or on its own, to erase, or otherwise harm or modify any data or any system, server, facility or other infrastructure of any end user (collectively, a “Disabling Code”).

Additional Information

The event will be conducted through web-based facilities virtually (online) and coordinated jointly between Argonne National Laboratory and the IAEA. Selected participants will be informed in due course regarding the virtual platform.

IAEA Contacts

Programme Management Officer (responsible for substantive matters):

Mr Jing Zhang
Division for Europe
Department of Technical Cooperation
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA
Tel.: +43 1 2600 26540
Fax: +43 1 26007
Email: J.Zhang@iaea.org

Administrative Contact (responsible for administrative matters):

Mr Dirgantara Ginanjar
Division for Europe
Department of Technical Cooperation
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA
Tel.: +43 1 2600 26540
Fax: +43 1 26007
Email: D.ginanjar@iaea.org