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International Atomic Energy Agency

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National Liaison Officers /
National Coordinators

In reply please refer to: **ME-RER7014-1907677**

Dial directly to extension: (+43 1) 2600-22340

2020-06-18

Subject: Regional Workshop for Development of a Regional Action Plan on Legal Framework and Regulations for Environmental Radiation Monitoring based on National and Regional Priorities, Ljubljana, Slovenia, from 26 to 30 October 2020

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project RER7014, "Improving Environmental Monitoring and Assessment for Radiation Protection in the Region".

The purpose of the event is to identify national and regional priorities related to the application of environmental monitoring of radiation in the context of national legal and regulatory frameworks.

The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures. Member States are strongly encouraged to identify suitable women participants.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Ljubljana. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **30 July 2020** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the event from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address Official.Mail@iaea.org, with copy to Ms Carmina Elizabeth Jimenez Velasco C.Jimenez@iaea.org. Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'C. Jimenez'.

Carmina Elizabeth Jimenez Velasco
Programme Management Officer
Division for Europe
Department of Technical Cooperation

Enclosure: Information Sheet



Regional Workshop for Development of a Regional Action Plan on Legal Framework and Regulations for Environmental Radiation Monitoring based on National and Regional Priorities

Hosted by

The Government of Slovenia

through the

Jozef Stefan Institute

Ljubljana, Slovenia

26 to 30 October 2020

Ref. No.: ME-RER7014-1907677

Information Sheet

Purpose

The purpose of the event is to identify national and regional priorities related to the application of environmental monitoring of radiation in the context of national legal and regulatory frameworks.

Working Language

The working language of the event will be **English**.

Deadline for Nominations

Nominations received after **30 July 2020** will not be considered.

Project Background

The project RER7014 “Improving Environmental Monitoring and Assessment for Radiation Protection in the Region” is aimed at contributing towards the enhancement of regional cooperation in the application of environmental monitoring strategies and programmes to improve radiological safety of public and the environment by efficiently demonstrating radiological protection in the region for different exposure situations. This five-year project includes set of activities to enhance the capacities for planning and implementation of monitoring strategies and programmes for different exposure situations, both from the perspective of regulation and application of technology.

This particular workshop will be the first of two regional workshops to discuss and develop National Action Plans and a Regional Action Plan on the planning and implementation of monitoring strategies and programmes to ensure and demonstrate protection of the public and the environment in compliance with regulatory requirements.

Scope and Nature

The regional workshop will include

- a) Presentations by participants from Member States on their National Action Plans related to the legal and regulatory aspects of monitoring and environmental impact assessment and their implementation (including challenges, priorities and timelines, for example);
- b) Discussions to develop a Regional Action Plan, identifying topics and challenges of broad regional interest, based on National Action Plans, and how they can be addressed;
- c) Presentations of case studies and examples by international experts, highlighting good practice and lessons learned in the planning and implementation of robust, technically defensible monitoring strategies and programmes to ensure and demonstrate protection of the public and the environment;
- d) Discussion sessions with practical examples on how to create monitoring strategies and programmes for different types of facilities and activities, different phases in the lifetime of such facilities and activities and different exposure situations, as relevant; and
- e) Discussion sessions to review and identify gaps and priorities as input to regional and national monitoring strategies and programmes

Expected Outputs

- a) Increased understanding of the planning and implementation of robust, fit-for-purpose monitoring strategies and programmes to ensure and demonstrate protection of the public and the environment;
- b) National Action Plans identifying objectives and priorities to strengthen legal and regulatory infrastructure related to the establishment of robust, fit-for-purpose monitoring strategies and programmes in the context of regulatory tools, such as environmental impact assessment, authorization and inspection to evaluate regulatory compliance;
- c) A Regional Action Plan, identifying areas of common interest, regional priorities, challenges and gaps related to the strengthening of regulatory infrastructure and monitoring, along with activities to address them and timelines; and
- d) Refinement of identified priorities and gaps of regional and national interest and their interrelationships in the context of RER7014 activities.

Participation

The regional workshop is open to one to two candidates per country participating in the regional project RER7014 “Improving Environmental Monitoring and Assessment for Radiation Protection in the Region”.

Participants’ Qualifications and Experience

Nominated candidates should have roles and responsibilities related to regulatory aspects of monitoring and to the scope and nature of this workshop.

Nominated candidates can include staff from regulatory bodies, from operating organizations, decision-makers and others responsible for developing monitoring strategy, planning and implementing monitoring programmes, or interpreting monitoring data in the context of regulatory compliance to ensure and demonstrate protection of the public and the environment in relation to planned, existing or emergency exposure situations.

The regional workshop will be conducted in English language. Thus, candidates should have sufficient English-language proficiency to be able to actively participate in the planned activities.

Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate's existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://webssso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch + platform, the candidate must:
 - a. Finalize or update her/his personal details, provide sufficient information to establish the required qualifications regarding education, language skills and work experience ('Profile' tab) and upload relevant supporting documents;
 - b. Search for the relevant technical cooperation event (EVT1907677) under the 'My Eligible Events' tab, answer the mandatory questions and lastly submit the application to the required authority.

NOTE: Completed applications need to be approved by the relevant national authority, i.e. the National Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to InTouchPlus.Contact-Point@iaea.org.

Should online application submission not be possible, candidates may download the nomination form for the meeting from the [IAEA website](#).

NOTE: A medical certificate signed by a registered medical practitioner dated not more than four months prior to starting date of the event must be submitted by candidates when applying for a) events with a duration exceeding one month, and/or b) all candidates over the age of 65 regardless of the event duration.

Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

Note for female participants

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

IAEA Contacts

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