

International Atomic Energy Agency

Meeting on Inspections for Transport of Radioactive Material INT-9184

PROSPECTUS

- Project Number and Title:** INT9184 “Enhancing Transport Safety Infrastructure in Mediterranean Region Member States through Sustainable Collaboration”
- Place:** Stockholm, Sweden
- Dates:** 11-15 May 2020
- Deadline for Nominations:** 15 March 2020
(Please note that it will not be possible to consider the applications received after the deadline due to administrative reasons.)
- Organizer:** IAEA
- Language:** English.
- Purpose:** The purpose of this meeting is:
- Join meeting with the European Association of Competent Authorities for Transport of Radioactive Materials (EACA) to discuss and harmonize common solutions to similar needs.
 - Workshop to prepare guidance and procedures on authorization and inspection of transport activities.
- Expected Output:** Enhancement of national authorities’ capability to ensure the effective regulatory control of the transport of radioactive material through:
- liaison with mature European authorities,
 - preparation of guidance and procedures on authorization and inspection processes.
- Background Information:** The project C.3 “Strengthening of an effective compliance assurance regime in transport of radioactive material in the European Southern neighbourhood region (Mediterranean Sea) and associated shipping states” conducted by the IAEA, with funding from the European Commission, culminated in the creation of the first transport safety network for the Mediterranean region (MedNet). The MedNet MSs have shared operational experience amongst themselves and with other regional networks/associations, have gained insight of their strengths and weaknesses and have gained valuable experience on regulatory functions. The overall objective of the current project INT-9184 is to

further enhance the regulatory oversight of radioactive material transport activities and build capacity for emergency preparedness and response to transport incidents or accidents in the region by strengthening the interaction and collaboration among the MedNet MSs and with other regional networks or associations, leveraging available e-tools for regulatory activities, training, and information dissemination.

Participation:

The meeting will be attended by delegates of Member States participating in INT-9184, who are familiar with regulatory oversight of transport of radioactive material either through their work as regulators or staff of technical support organizations. All the 17 participating Member States will be invited, one candidate from each Member State will be selected.

Participants' Qualifications:

The meeting is intended for regulatory bodies'/competent authorities' staff that has broad knowledge of transport regulations and extensive knowledge in the authorization and/or inspection of transport activities. Participation on previous activities of this project should be considered advantageous for nomination of candidates. Member States are strongly encouraged to identify suitable women participants.

Nomination Procedure:

Candidates wishing to apply for this event should follow the steps below:

1. Access the IAEA TALEO page (<https://iaea.taleo.net/careersection/ex/jobsearch.ftl>) and complete the Candidate Profile.
2. Be registered on the Nucleus page of the IAEA (<https://nucleus.iaea.org/>).
3. Through Nucleus, access the InTouch+ platform where the Profile is completed (My Profile tab) (<https://nucleus.iaea.org/Pages/InTouchPlus.aspx>).

NOTE: The email used for TALEO and Nucleus must be the same. If not, the candidate's profile will not appear complete.

4. On the InTouch + platform, under the 'My InTouch +' tab, the candidate needs to:
 - a. select the institute / organization that he/she works at / represents ('My Institute' section);
 - b. click on the link called 'Refresh Personal History Form' to update the system, otherwise the nominations submitted will have these fields empty and it will not be possible to evaluate them during the selection of candidates ('IAEA Recruitment Platform' section).

NOTE: Once the above steps are finalized, the candidate's profile will appear as completed and he/she can apply for Technical Cooperation events.

5. In the InTouch+ platform (<https://intouchplus.iaea.org>), in the 'Applications' tab, search by the event number provided in the invitation.

The help for each step is located at the top of the page. For additional help on how to register, create a profile and apply for an event, please refer to the online guide and training videos available under the following links: how-to guide and training videos. Any issues or queries related to the new system can be addressed to InTouchPlus.Contact-Point@iaea.org or TC-AIPS-PL4.Contact-point@iaea.org.

Should this not be possible, applicants may download the Nomination Form for the ME from the IAEA website <https://www.iaea.org/services/technical-cooperation-programme/how-to-participate>. Applications should contain sufficient information to establish that the nominees have the required qualifications. Please note that the information regarding LANGUAGE SKILLS, EDUCATION AND WORK EXPERIENCE is exported from TALEO. If an applicant's profile in TALEO is not updated, the information in INTOUCH+ for these sections appears as empty and the candidates cannot be evaluated. Completed applications need to be endorsed by the relevant national authority, i.e. the National Liaison Office and submitted through the established official channels.

**Security
Awareness
Training:**

It is recommended that meeting participants complete the BSAFE online course prior to travelling to locations where UN security phases are in effect. The aim of this course is to educate participants on how best to avoid or minimize potential dangers and threats, and to show what individuals can do if they find themselves in insecure situations.

The course can be accessed from the following link: <https://training.dss.un.org/>

Upon successful completion of the course, a certificate will be generated automatically and sent to the individual by email. The BSAFE certificate does not have an expiration date. Individuals are kindly requested to upload the certificate to their profile on the InTouch+ platform or send it to the administrative contact.

**Administrative
and Financial
Arrangements:**

During their attendance at the meeting referred to above, participants will be provided with a daily subsistence allowance, as well as a contingency payment to cover incidental expenses. The IAEA will also bear the full cost of their round-trip air ticket, economy class, from their home countries to **Stockholm, Sweden** and return at the lowest logical fare. All visa matters are the responsibility of the participants. Shipment of accumulated meeting materials to the participants' home countries is not the responsibility of the IAEA.

The organizers of the meeting do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the meeting, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.