



IAEA

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国际原子能机构

International Atomic Energy Agency

Agence Internationale de l'énergie atomique

Международное агентство по атомной энергии

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In reply please refer to: **ME-RER9148-1907209**

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National Liaison Officers /
National Coordinators

2020-02-10

Subject: Regional Workshop on Self-Assessment using the SARIS Implementation, Tbilisi, Georgia, from 21 to 23 April 2020

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project RER9148, "Strengthening the Regulatory Infrastructure for Radiation Safety".

The purpose of the event is to train the participants on how to self-assess the status of their national regulatory infrastructure for safety against the relevant IAEA Safety Standards using the Self-Assessment of Regulatory Infrastructure for Safety (SARIS) and develop an action plan for establishing or improving their legal, governmental and regulatory framework.

The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures. Member States are strongly encouraged to identify suitable women participants.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Tbilisi. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **28 February 2020** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address Official.Mail@iaea.org, with copy to Ms Ludmila Wiszczor L.Wiszczor@iaea.org. Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L. Wiszczor', with a stylized flourish at the end.

Ludmila Wiszczor
Programme Management Officer
Division for Europe
Department of Technical Cooperation

Enclosure: Information Sheet



Regional Workshop on Self-Assessment using the SARIS Implementation

Hosted by

The Government of Georgia

through the

LEPL Agency of Nuclear and Radiation Safety

Tbilisi, Georgia

21 to 23 April 2020

Ref. No.: ME-RER9148-1907209

Information Sheet

Purpose

The purpose of the event is to train the participants on how to self-assess the status of their national regulatory infrastructure for safety against the relevant IAEA Safety Standards using the Self-Assessment of Regulatory Infrastructure for Safety (SARIS) and develop an action plan for establishing or improving their legal, governmental and regulatory framework.

Working Language(s)

The working language(s) of the event will be English.

Deadline for Nominations

Nominations received after **28 February 2020** will not be considered.

Scope and Nature

The IAEA safety standards require that regulatory bodies establish and implement a system of measurement, assessment and continuous improvement of their management system which is aligned with their safety goals and which contributes to the achievement of these goals. Self-Assessment is an important mean by which national regulatory authorities can evaluate their regulatory framework in accordance with the IAEA Safety Standards, and the results of the self-assessment would be the basis for developing an action plan for continuous improvement of their regulatory system.

Participation

Member States of the regional TC Project RER9148 are invited to nominate up to 2 candidates. The workshop is open to one participant per country.

Participants' Qualifications and Experience

Candidates to be drawn from staff of the national regulatory bodies for radiation safety and control of radiation sources. Candidates should have an adequate experience in the national regulatory infrastructure safety for radiation safety, in particular in the legislation and regulations governing the possession and use of radiation sources, and the regulatory functions of notification, authorization, inspection and enforcement, as well as development and issuance of regulations and guides.

Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate's existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://websso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch + platform, the candidate must:
 - a. Finalize or update her/his personal details, provide sufficient information to establish the required qualifications regarding education, language skills and work experience ('Profile' tab) and upload relevant supporting documents;
 - b. Search for the relevant technical cooperation event (EVT1907209) under the 'My Eligible Events' tab, answer the mandatory questions and lastly submit the application to the required authority.

NOTE: Completed applications need to be approved by the relevant national authority, i.e. the National Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to InTouchPlus.Contact-Point@iaea.org.

Should online application submission not be possible, candidates may download the nomination form

for the meeting from the [IAEA website](#).

NOTE: A medical certificate signed by a registered medical practitioner dated not more than four months prior to starting date of the event must be submitted by candidates when applying for a) events with a duration exceeding one month, and/or b) all candidates over the age of 65 regardless of the event duration.

Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

Note for female participants

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

IAEA Contacts

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