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International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

Vienna International Centre, PO Box 100, 1400 Vienna, Austria

Phone: (+43 1) 2600 • Fax: (+43 1) 26007

Email: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) • Internet: <https://www.iaea.org>

National Liaison Officers /  
National Coordinators

In reply please refer to: ME-RER9147-2000222

Dial directly to extension: (+43 1) 2600-22409

2020-02-05

Subject: **Regional Meeting on Radiation Protection Education and Training of Medical Radiation Technologists/Radiographers, Sofia and Veliko Tarnovo, Bulgaria, from 22 to 24 April 2020**

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project RER9147, "Enhancing Member States' Capabilities for Ensuring Radiation Protection of Individuals Undergoing Medical Exposure".

The purpose of the event is to discuss the improvement to radiation protection knowledge of medical radiation technologists (radiographers), through identifying gaps and good practices in education and training.

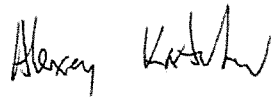
The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures. Member States are strongly encouraged to identify suitable women participants.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Sofia and Veliko Tarnovo. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **21 February 2020** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address ([Official.Mail@iaea.org](mailto:Official.Mail@iaea.org)), with copy to Mr Alexey Katukhov ([A.Katukhov@iaea.org](mailto:A.Katukhov@iaea.org)). Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Alexey Katukhov". The signature is written in a cursive style with some stylized flourishes.

**Alexey Katukhov**  
Programme Management Officer  
Division for Europe  
Department of Technical Cooperation

Enclosure: **Information Sheet**



# **Regional Meeting on Radiation Protection Education and Training of Medical Radiation Technologists/Radiographers**

**Hosted by**

The Government of Bulgaria

**through the**

Medical College "Jordanka Filaretova" and Medical College "Jordanka  
Filaretova"

Sofia and Veliko Tarnovo, Bulgaria

**22 to 24 April 2020**

**Ref. No.: ME-RER9147-2000222**

## **Information Sheet**

### **Purpose**

The purpose of the event is to discuss the improvement to radiation protection knowledge of medical radiation technologists (radiographers), through identifying gaps and good practices in education and training.

### **Working Language(s)**

The working language(s) of the event will be **English**.

### **Deadline for Nominations**

Nominations received after **21 February 2020** will not be considered.

## **Project Background**

The project RER9147 is designed for Member States (MSs) in the European region to improve the implementation of the framework of radiation protection in medical uses of ionizing radiation and enhance the national capabilities for medical exposure control in compliance with requirements of the GSR Part 3 (International Basic Safety Standards (BSS)). The main goals of the project are to strengthen in the Member States and throughout the region the cooperation of regulatory bodies, health authorities and relevant professional bodies, and to enhance their capacity in ensuring the implementation of the basic requirements for radiation protection and safety related to medical exposure. The key element for successful implementation of BSS in medical practice is the knowledge, competence and skills of medical professionals that defines the importance of education and training in general and particularly in radiation protection.

## **Expected Outputs**

Knowledge will be shared, and country-specific, sub-regional or joint regional actions for improving radiation protection education and training of radiographers will be developed.

## **Scope and Nature**

The workshop will be organized in cooperation with the European Federation of Radiographers Societies (EFRS) and will consist of two parts. The first part will be held in Sofia 22-23 April and will be dedicated to identifying the status of education and training of radiographers in different countries in the region, with a focus on identifying gaps in radiation protection training related to the clinical practice of radiographers and proposing solutions and planning actions for improving the situation. On 24 April the participants will attend the Pre-congress Workshop on Practical Radiation Protection, organized in conjunction with the Third National Congress of the Bulgarian Association of Radiographers, which will be held in Veliko Tarnovo. The joint Workshop will provide also opportunities for all registered Congress participants to benefit of the knowledge sharing of the IAEA and EFRS experts.

## **Participation**

The meeting is open to approximately **20 participants** from Member States participating in the TC regional project RER/9/147. Each country is invited to nominate one or two participants who must match the profile described in the corresponding paragraph.

## **Participants' Qualifications and Experience**

The participants should be either directors of education and training programs for radiographers at medical schools providing basic and postgraduate education of radiographers, or coordinators of their clinical training. They should ideally be nominated by and represent the national professional body of radiographers. The participants should be strongly involved in designing education and training programs and improving knowledge, competence and skills of radiographers with a focus on radiation protection. The nominated candidates should be in position to represent the national perspective and actively contribute to the discussion and action planning.

As the workshop will be conducted in English, participants should have sufficient proficiency to follow and express themselves in this language without difficulty.



# Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate's existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://websso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch + platform, the candidate must:
  - a. Finalize or update her/his personal details, provide sufficient information to establish the required qualifications regarding education, language skills and work experience ('Profile' tab) and upload relevant supporting documents;
  - b. Search for the relevant technical cooperation event (EVT2000222) under the 'My Eligible Events' tab, answer the mandatory questions and lastly submit the application to the required authority.

**NOTE:** Completed applications need to be approved by the relevant national authority, i.e. the National Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

Should online application submission not be possible, candidates may download the nomination form for the meeting from the [IAEA website](#).

**NOTE:** A medical certificate signed by a registered medical practitioner dated not more than four months prior to starting date of the event must be submitted by candidates when applying for a) events with a duration exceeding one month, and/or b) all candidates over the age of 65 regardless of the event duration.

## Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

## Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

## **Note for female participants**

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

## **IAEA Contacts**

Programme Management Officer (responsible for substantive matters):

Mr Alexey Katukhov  
Division for Europe  
Department of Technical Cooperation  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA  
Tel.: +43 1 2600 22409  
Fax: +43 1 26007  
Email: [A.Katukhov@iaea.org](mailto:A.Katukhov@iaea.org)

Administrative Contact (responsible for administrative matters):

Mr Uros Milanovic  
Division for Europe  
Department of Technical Cooperation  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA  
Tel.: +43 1 2600 24211  
Fax: +43 1 26007  
Email: [U.Milanovic@iaea.org](mailto:U.Milanovic@iaea.org)