



IAEA

*Atoms for Peace*

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence Internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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Subject: IAEA/ESTRO Training Courses in 2020

Dear National Liaison Officer/National Coordinator,

I am pleased to invite you to send nominations of suitable candidates to participate in the IAEA/ESTRO Training Courses scheduled in 2020 within the framework of the IAEA technical cooperation project RER6036, "Improving Radiotherapy Practices for Advanced Radiotherapy Technologies Including Quality Assurance and Quality Control". Selection of participants will be in accordance with IAEA procedures.

The attached list with information provides further details.

The IAEA will provide selected participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and the venue of the event. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **corresponding deadline in the list starting with the first one on 12 December 2019** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org), with copy to Ms Mayumi Yamamoto, [M.Yamamoto@iaea.org](mailto:M.Yamamoto@iaea.org) and Ms Marina Lucic, [M.Lucic@iaea.org](mailto:M.Lucic@iaea.org). Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,

Mayumi Yamamoto

Programme Management Officer

Division for Europe

Department of Technical Cooperation