



Atoms for Peace and Development

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国际原子能机构

International Atomic Energy Agency

Agence Internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

Vienna International Centre, PO Box 100, 1400 Vienna, Austria

Phone: (+43 1) 2600 • Fax: (+43 1) 26007

Email: Official.Mail@iaea.org • Internet: <https://www.iaea.org>

National Liaison Officers /
National Coordinators

In reply please refer to: **ME-RER6038-1906839**

Dial directly to extension: (+43 1) 2600-21964

2019-11-12

Subject: Regional Workshop to Develop the TC Project RER/6/038 Technical Outputs from 2019 Activities and Plan 2020 Activities and Outputs, Vienna, Austria, from 27 to 29 January 2020

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project RER6038, "Applying Best Practices for Quality and Safety in Diagnostic Radiology".

The purpose of this workshop is to allow the participants to evaluate the technical outcomes from the 2019 workshops conducted under the framework of RER6038 project, determine the best methods to disseminate the outcomes to Member States, and develop basic agendas, using the results of the technical evaluations for workshops that will be conducted under this project in 2020.

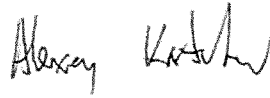
The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Vienna. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **25 November 2019** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address (Official.Mail@iaea.org), with a copy to Mr Alexey Katukhov (A.Katukhov@iaea.org). Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Alexey Katukhov'.

Alexey Katukhov
Programme Management Officer
Division for Europe
Department of Technical Cooperation

Enclosure: **Information Sheet**



Regional Workshop to Develop the TC Project RER/6/038 Technical Outputs from 2019 Activities and Plan 2020 Activities and Outputs

Hosted by

The International Atomic Energy Agency
IAEA Headquarters
Vienna, Austria

27 to 29 January 2020

Ref. No.: ME-RER6038-1906839

Information Sheet

Purpose

The purpose of this workshop is to allow the participants to evaluate the technical outcomes from the 2019 workshops conducted under the framework of RER6038 project, determine the best methods to disseminate the outcomes to Member States, and develop basic agendas, using the results of the technical evaluations for workshops that will be conducted under this project in 2020.

Working Language(s)

The working language(s) of the event will be **English**.

Deadline for Nominations

Nominations received after **25 November 2019** will not be considered.

Expected Outputs

Report containing the evaluation of the technical outcomes from the 2019 workshops conducted under the framework of RER6038 and draft agendas for workshops that will be conducted under this project in 2020 including indicators as to how such agendas will contribute to project outcomes.

Scope and Nature

Diagnostic radiology represents one of the most valuable tools in modern medicine, where accurate and timely diagnosis is strongly linked to the effective treatment of any health condition. However, according to the latest United Nations Scientific Committee on the Effects of Atomic Radiation (UNSCEAR) reports, diagnostic radiology also entails a higher contribution to the population dose, due to the extremely high number of procedures performed globally. However, in the Europe region, there is an apparent lack of qualified staff in terms of relevant human resources. Furthermore, especially in developing countries, there is an apparent lack of standardized procedures to monitor quality and often imaging equipment is left completely unattended for long periods, and some form of performance evaluation only takes place during inspections for licensing purposes. This is due in some extent to the large number of radiology departments worldwide, in conjunction with the lack of competent professionals to undertake these tasks. Therefore, there is a need for system monitoring, performance evaluation and dosimetry in order to assure safe and effective application of relevant practices.

The meeting will consist of presentations and discussions related to the progress of the project., discuss lessons learned so far, identify needs and gaps in participating Member States, review the project work-plan and agree on further activities. There will also be discussion and recommendations on programme progress and sustainability.

Participation

The event is open to **30 participants** from Member States participating in TCEU Project RER6038.

Participants' Qualifications and Experience

The participants should be either the project counterpart and/or experienced staff members of hospitals in the respective countries. Candidates must have participated in one or more of the workshops held under RER/6/038 in 2019 and been active contributors during the workshops. As the meeting will be conducted in English, participants should have sufficient proficiency to follow discussions to ask questions and make presentations without having language difficulties.

Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate's existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://websso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch + platform, the candidate must:
 - a. Finalize or update her/his personal details, provide sufficient information to establish the

required qualifications regarding education, language skills and work experience ('Profile' tab) and upload relevant supporting documents;

- b. Search for the relevant technical cooperation event (EVT1906839) under the 'My Eligible Events' tab, answer the mandatory questions and lastly submit the application to the required authority.

NOTE: Completed applications need to be approved by the relevant national authority, i.e. the National Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to InTouchPlus.Contact-Point@iaea.org.

Should online application submission not be possible, candidates may download the nomination form for the meeting from the [IAEA website](#).

NOTE: A medical certificate signed by a registered medical practitioner dated not more than four months prior to starting date of the event must be submitted by candidates when applying for a) events with a duration exceeding one month, and/or b) all candidates over the age of 65 regardless of the event duration.

Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

Note for female participants

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

IAEA Contacts

Programme Management Officer (responsible for substantive matters):

Mr Alexey Katukhov

Division for Europe

Department of Technical Cooperation

International Atomic Energy Agency

Vienna International Centre

PO Box 100

1400 VIENNA

AUSTRIA

Tel.: +43 1 2600 21964

Fax: +43 1 26007

Email: A.Katukhov@iaea.org

Administrative Contact (responsible for administrative matters):

Mr Uros Milanovic

Division for Europe

Department of Technical Cooperation

International Atomic Energy Agency

Vienna International Centre

PO Box 100

1400 VIENNA

AUSTRIA

Tel.: +43 1 2600 24211

Fax: +43 1 26007

Email: U.Milanovic@iaea.org