**National Project Document Template**

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| **Country Name** |  |
| **Priority No.** |  |
| **Project Title** | *From the CPN – can be adjusted.* |
| **Project Duration** | *Indicate a realistic starting date, bearing in mind that projects cannot start until minimum National Participation Costs (NPCs) have been paid, and the number of years required to complete the project. (In the case of projects expected to exceed four years, an assessment will be conducted before the end of the fourth year to decide on the validity of an additional year.)* |
| **Field of Activity** | *Please refer to the* [*list of FoAs*](http://pcmf.iaea.org/DesktopModules/PCMF/docs/2014_15_Docs/other/FoA_descriptions_E.pdf) *and select as appropriate.* |
| **Counterpart Institution(s)**  (starting with the institution that will lead and host the project) |  |
| **Names and contact details of responsible Project Counterpart(s) (starting with the main CP)** |  |
| **Project Description/Abstract (max 300 words)** |  |
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**SECTION 1: PROJECT BACKGROUND AND JUSTIFICATION**

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| **Problem to be addressed** | *Describe the major problems, their causes and effects; and how these are linked to the Country Programme Framework (CPF) and/or the National Development Plan/Programme (NDP). Include references, data or statistics that describe the current situation.*  *Provide a reference to past efforts made in addressing the problem including IAEA support provided, if any, and how the current project proposal is built upon them.*  *Ensure consistency with the CPN submitted by the NLO.*  *Attach any supporting documents (e.g. National Development Programme).* |
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| **Stakeholders** | *Describe the relevant stakeholders, end users, beneficiaries, partners and their roles and responsibilities in the project. This should reflect the result of the stakeholder analysis.* |
| **Partnerships** | *Summarize any existing agreements/arrangements and/or consultations with technical, financial and/or strategic partners. Clearly define contributions of each partner.* |
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| **Overall Objective (or Developmental Objective)** | *State the overall objective to which the project will contribute.* |
| *Describe the overall objective linkage to a national/broader development programme or priority. This should reflect the result of the problem and objective analysis. The objective and/or problem tree may be attached for ease of reference.* |
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| **Nuclear technique(s) to be used and role of IAEA** | *Indicate the nuclear technique(s) that would be used and outline why it is appropriate to address the problem. Why are these techniques the best choice and what comparative advantages do they have over non-nuclear techniques?*  *What specific role is the IAEA expected to play in the project?* |
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**SECTION 2: PROJECT DESCRIPTION**

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| **Outcome (Project Specific Objective)** | *The change(s) expected after project completion. The benefit or improvement to be achieved using the project outputs.* | | | |
| **Performance Indicator(s)** | *Describe how the changes expected after project implementation can be measured: Indicators at Outcome level in the LFM.*  *This should include a baseline, a target and a timeframe.* | | | |
| **Project Logical Framework Matrix (LFM)** | *Attach the full Logical Framework Matrix (Appendix A).* | | | |
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| **Physical Infrastructure and Human Resources** | *What physical infrastructure and human resources are available to support the project at the counterpart(s) institution(s)? Include examples, e.g. existing laboratories, suitable buildings, staff that will be directly involved in this project and logistics (i.e. transport for implementation of field studies/trials). List any national resource centres that would play a major role in the implementation of the project.* | | | |
| **Sustainability** | *Describe how the project outputs and outcomes will be sustained and continue to contribute to addressing the problem.* | | | |
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| **Safety and Regulatory Compliance** | *This section should be completed in consultation with the relevant regulatory body. Confirm that the counterpart institution(s) comply with all the applicable safety and regulatory standards. If not, specify the gaps and indicate how they will be addressed.* | | | |
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| **Other considerations, e.g. environment, gender** | *Indicate if the project has a potential positive or negative effect on the environment (quality of air, water, land and ecosystem). In the case of negative effect(s), indicate the mitigation measures.*  *Indicate if the project will benefit both men and women, and if any special consideration was given to gender aspects.* | | | |
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| **Funding and project budget** | *Provide an estimate of the total project costs and the funding expected from each stakeholder:* | | | |
|  | | Euro | Comment |
| *Government cost-sharing including Counterpart Institution(s)* | |  |  |
| *Other partners* | |  | *Clearly specify partner and contribution to the project* |
| *IAEA TCF:* | *FE/SV/TC/Meetings* |  |  |
| *Experts* |  |  |
| *Equipment* |  |  |
| *TOTAL* | |  |  |
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**SECTION 3: IMPLEMENTATION ASPECTS**

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| **Implementation Strategy** | *What steps will be taken to achieve the expected results in order to ensure the project’s success and sustainability? Describe the project milestones, the role of implementing institutions and other stakeholders.*  *State how the project ownership will be ensured through effective leadership and the commitment of resources during project implementation, as well as after project completion to ensure its sustainability.* |
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| **Monitoring and Reporting** | *Describe the monitoring plan or framework, including monitoring mechanisms and tools.*  *Submission of the annual Project Progress Assessment Report (PPAR) is required. (The template is available from the following* [*link*](http://pcmf.iaea.org/DesktopModules/PCMF/docs/PPR/PPAR_Template_Nat_V_FINAL.docx)*)* |
| **Risk Management** | *Describe the risks that are not under the control of the project team and could affect the success and sustainability of the project in the short and medium terms. Indicate appropriate mitigation measures (e.g. change in national policies/priorities, institutional restructuring, reallocation of resources, etc.).* |
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**SECTION 4: WORKPLAN**

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| **Project Workplan** | *Complete the workplan (Appendix B) and indicate below additional relevant information, if any.* |
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