



Atoms for Peace

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
Organismo Internacional de Energía Atómica

National Liaison Officer

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In reply please refer to: RER/9/135-1702630
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2017-08-16

Subject: Invitation to a Technical Cooperation Meeting on Safety and Quality in Diagnostic Imaging in Conjunction with 7th Eurasian Radiological Forum, Astana, Kazakhstan, 10-13 October 2017

Dear National Liaison Officer,

I am pleased to invite you to send nominations of suitable candidates to participate in the above-mentioned meeting under the framework of TC Project RER/9/135 – Strengthening Radiation Protection of Patients and Medical Exposure Control. The purpose of the meeting and related information are outlined in the attached Information Sheet.

For candidates who are selected by the IAEA, the IAEA will cover the cost of return international travel from the home country to Astana, Kazakhstan and provide Daily Subsistence Allowance (DSA) for the duration of the meeting in line with IAEA rules and procedures.

Please submit nominations to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Only if this is not possible, nominations may be submitted on the Nomination Form for Meeting available on the IAEA website: <http://www.iaea.org/technicalcooperation/How-to-take-part/In-meetings-WS/index.html>. Completed forms should be endorsed by relevant national authorities and sent to the Programme Management Officer for this project, Ms Sandra Marie Steyskal (IAEA Official Fax: +43-1-26007 or E-Mail Official.Mail@iaea.org), through the official channels, i.e. the designated National Liaison Office for IAEA matters, not later than **31 August 2017**.

Yours sincerely,

Katherina Deufrains
Acting Section Head
Division for Europe
Department of Technical Cooperation

Enclosure: Information Sheet



Technical Cooperation Meeting on Safety and Quality in Diagnostic Imaging in Conjunction with 7th Eurasian Radiological Forum

Hosted by

The Government of Kazakhstan

through the

Committee for Atomic and Energy Supervision and Control of the Ministry of Energy of the Republic of Kazakhstan

Astana, Kazakhstan

10 – 13 October 2017

Ref. No.: ME-RER9135-1702630

Information Sheet

A. Purpose

The purpose of the meeting is to share good practices in implementation of the International BSS among the participants of the 7th Eurasian Radiological Forum and identify common challenges, and to prepare action plan for improving patient safety and establishing quality assurance program in diagnostic radiology and nuclear medicine in participating Member States.

B. Working Language(s)

The working language(s) of the event will be Russian.

C. Deadline for Nominations

Nominations received after 31 August 2017 will not be considered.

D. Scope and Nature

The meeting will consist of two parts. In the first two days the participant will attend the 7th Eurasian Radiological Forum with presentations based on accepted abstracts. In the third and fourth days, the IAEA participants will discuss the current status of radiation protection of patients in diagnostic radiology and nuclear medicine, specific issues around justification and appropriate use of medical imaging, issues around optimization and the role of the quality assurance program. This second part will consist of presentations by experts and by participants, and group discussions to prepare strategy for improving quality of medical imaging and patient safety in the region.

E. Participation

The meeting is open to 25 participants from Member States.

Each country is invited to nominate **one or more participants** who must match the profile described in the corresponding paragraph, indicating the order of priority.

F. Participants' Qualifications and Experience

The participants should be medical professional performing diagnostic imaging procedures, medical physicist, or radiographer, representing the corresponding national professional society, or should represent a relevant national authority with a role for radiation protection of patients. As the meeting will be conducted in Russian, participants should have sufficient proficiency to follow and express themselves in this language without difficulty.

G. Application Procedure

Candidates wishing to apply for this event should complete their applications on the InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, nominations may be submitted on a TC Nomination Form for Meetings. Applications should contain sufficient information to establish that the nominees have the required qualifications. Completed applications need to be endorsed by the relevant national authority, i.e. the National Liaison Office and submitted through the established official channels.

H. Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging,

daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

I. Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the meeting, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

J. Note for female participants:

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

K. Organization

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Subsequent correspondence on scientific matters should be sent to the Programme Management Officer and correspondence on other matters related to the meeting to the Administrative Contact.