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International Atomic Energy Agency

Agence Internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

National Liaison Officer

Vienna International Centre, PO Box 100, 1400 Vienna, Austria

Phone: (+43 1) 2600 • Fax: (+43 1) 26007

Email: Official.Mail@iaea.org • Internet: <http://www.iaea.org>

In reply please refer to: RER/9/120/9013

Dial directly to extension: (+431) 2600-22992

2014-10-08

Subject: Invitation to a Regional Workshop on Experiences in Radiological Characterization and Activation Calculations, Visaginas, Lithuania, 15-19 December 2014

Dear National Liaison Officer,

I am pleased to invite you to send nominations of suitable candidates to participate in the above-mentioned workshop under the framework of TC Project RER/9/120 – Supporting Decommissioning Implementation for Facilities Using Radioactive Material. The purpose of the workshop and related information are outlined in the attached Prospectus.

For candidates who are selected by the IAEA, the IAEA will cover the cost of return international travel from the home country to Visaginas, Lithuania and provide Daily Subsistence Allowance (DSA) for the duration of the workshop in line with IAEA rules and procedures.

Please submit nominations to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Only if this is not possible, nominations may be submitted on the Nomination Form for Meeting/Workshop available on the IAEA website: <http://www.iaea.org/technicalcooperation/How-to-take-part/In-meetings-WS/index.html>. Completed forms should be endorsed by relevant national authorities and sent to the Programme Management Officer for this project, Mr Andrei Chupov (IAEA Official Fax: +43-1-26007 or E-Mail Official.Mail@iaea.org), through the official channels, i.e. the designated National Liaison Office for IAEA matters, not later than 1 November 2014.

Yours sincerely,

Manase Peter Salema

Director

Division for Europe

Department of Technical Cooperation

Enclosure: Prospectus

International Atomic Energy Agency

Technical Cooperation Programme

Regional Workshop on Experiences in Radiological Characterization and Activation Calculations for Decommissioning

PROSPECTUS

Project Number & Title:	RER/9/120 - Supporting Decommissioning Implementation for Facilities Using Radioactive Material
Place (City, Country):	Visaginas, Lithuania
Dates:	15-19 December 2014
Deadline for Nominations:	1 November 2014
Organizers:	The International Atomic Energy Agency (IAEA) in collaboration with the Government of Lithuania through the Ignalina Nuclear Power Plant
Host Country Organizer:	Mr Darius Janulevicius Director General Ignalina Nuclear Power Plant Steet Druksiniu KM 31500 Visaginas Lithuania Tel: 00370 386 28350 E-mail: Darius.Janulevicius@iae.lt Web: http://www.iae.lt/
Language:	English
Purpose and Expected Outputs:	The workshop aims at providing an opportunity to participants to share experiences in planning, preparing and conducting radiological characterization for decommissioning purposes. Both the sampling/measurement approach and the modelling/calculation approach will be covered. Good practices and lessons learned will be identified. Needs and possibilities for training, mutual and expert assistance will be discussed.
Scope and Nature:	The workshop will involve: <ul style="list-style-type: none">• Topical presentations by international experts and overview presentations on experiences from Member States with advanced decommissioning programmes;• National presentations of characterization activities in the participating countries, experiences gained and lessons learned;• Topical discussions on selected characterization aspects and main difficulties faced by the participating countries, in order to identify needs for guidance and more specific training.

- Background Information:** The project RER/9/120 is aimed to focus on aspects related to implementation of decommissioning projects and to address decommissioning of specific facilities of interest for the European region. Although radiological characterization is generally considered as a planning tool for decommissioning, its results are widely used during implementation of decommissioning activities to support preparation of detailed procedures for the work implementation or to respond to changing conditions at the facility.
- A workshop Agenda and template for Participants' contributions will be distributed to the selected participants approximately one month prior to the workshop.
- Participation:** The workshop is open to up to 25 participants from the IAEA Member States in Europe region in receipt of assistance provided through the RER/9/120 Technical Cooperation (TC) project.
- The target countries are: Armenia, Azerbaijan, Belarus, Bulgaria, Croatia, Czech Republic, Estonia, Greece, Hungary, Kazakhstan, Latvia, Lithuania, Moldova, Poland, Romania, Russian Federation, Serbia, Slovak Republic, Slovenia, Tajikistan, Ukraine and Uzbekistan.
- Participants' Qualifications:** The targeted audience for this event includes professionals from operating organizations, technical support organizations or regulatory authorities involved in planning, implementation or oversight of characterization for decommissioning of nuclear facilities. An advantage will be given to candidates directly involved in characterization activities.
- Participants must be nominated by the competent national authority of the Member State.
- Description of previous involvement in activities related to the workshop topics and information about present responsibilities for decommissioning and planned use of the knowledge obtained at the workshop are required in the nomination form.
- Participants will be required to (i) present the progress achieved and experiences in the planning and/or implementation of characterization; (ii) contribute to the discussions on specific technical topics and to the identification of the priority areas for the IAEA assistance.
- Participants should be able to discuss technical issues in English.
- Nomination Procedure:** Please submit nominations to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Only if this is not possible, nominations may be submitted on the Nomination Form for Meeting/Workshop available on the IAEA website: <http://www.iaea.org/technicalcooperation/How-to-take-part/In-meetings-WS/index.html>. Completed forms should be endorsed by relevant national authorities and sent to the Programme Management Officer for this project, Mr Andrei Chupov (IAEA Official Fax: +43-1-26007 or E-Mail Official.Mail@iaea.org), through the official channels, i.e. the designated National Liaison Office for IAEA matters, not later than 1 November 2014.
- Administrative and Financial Arrangements:** Nominating Governments will be informed in due course of the names of the candidates who have been selected and will, at that time, be given full details of the procedures to be followed with regard to administrative and financial matters.
- Selected participants from countries eligible to receive technical assistance will be provided with a round trip economy class air ticket from their home countries to Visaginas, Lithuania, and a Daily Subsistence Allowance (DSA) at the prevailing UN Rate. Shipment of accumulated workshop materials to the participants' home countries is

not the responsibility of the IAEA.

The organizers of the workshop do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the meeting, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.