



Atoms for Peace

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
Organismo Internacional de Energía Atómica

National Liaison Officer

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In reply please refer to: RER/9/111/9014/01
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2015-09-18

Subject: Invitation to a Regional Workshop on New International Transport Requirements, Slovenia, Ljubljana, from 7 to 11 December 2015

Dear National Liaison Officer,

I am pleased to invite you to send nominations of suitable candidates to participate in the above-mentioned workshop under the framework of TC Project RER/9/111 - Establishing a Sustainable National Regulatory Infrastructure for Nuclear and Radiation Safety. The purpose of the workshop and related information are outlined in the attached Prospectus.

For candidates who are selected by the IAEA, the IAEA will cover the cost of return international travel from the home country to Vienna, Austria and provide Daily Subsistence Allowance (DSA) for the duration of the workshop in line with IAEA rules and procedures.

Please submit nominations to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Only if this is not possible, nominations may be submitted on the Nomination Form for Meeting/Workshop available on the IAEA website: <http://www.iaea.org/technicalcooperation/How-to-take-part/In-meetings-WS/index.html>. Completed forms should be endorsed by relevant national authorities and sent to the Programme Management Officer for this project, Ms Sandra Steyskal (IAEA Official Fax: +43-1-26007 or E-Mail Official.Mail@iaea.org), through the official channels, i.e. the designated National Liaison Office for IAEA matters, not later than 9 October 2015.

Yours sincerely,

Martin Krause
Director
Division for Europe
Department of Technical Cooperation

Enclosure: Prospectus
Questionnaire

International Atomic Energy Agency

Regional Workshop on New International Transport Requirements

PROSPECTUS

- Project Number & Title:** RER/9/111 - Establishing a Sustainable National Regulatory Infrastructure for Nuclear and Radiation Safety
- Place (City, Country):** Ljubljana, Slovenia
- Dates:** 7 – 11 December 2015
- Deadline for Nominations:** 9 October 2015
- Organizers:** The International Atomic Energy Agency (IAEA)
- Host Country Organizer:** Ms Laura Kristancic-Desman
Slovenian Nuclear Safety Administration
Office of International Cooperation
1000 Ljubljana
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- Language:** English
- Purpose:** The purpose of the workshop is to provide participants, who have primary responsibility for the regulatory oversight of the transport of radioactive material in their respective countries, with an overview of the most recent international regulations for the safe transport of radioactive materials as well as to provide insight into the implementation of those regulations.
- Expected Output(s):** Following completion of the workshop, participants are expected to clearly understand the provisions of current international regulations for the safe transport of radioactive material, and will have additional insight into the appropriate implementation of those regulations.
- Scope and Nature:** The workshop will consist of lectures, video presentations, discussions, demonstrations and practical exercises on the core elements of the IAEA transport safety standards, other international (dangerous goods) regulations and the development of an effective compliance assurance programme. The workshop will also offer a technical visit to transport-related facilities to include explanation and tours of operational areas.

Background Information:

This workshop is organized under the scope of the TC project entitled *Establishing a Sustainable National Regulatory Infrastructure for Nuclear and Radiation Safety (RER/9/111)*. The objective of the project is to achieve and maintain effective and sustainable regulatory infrastructures for safety in accordance with relevant IAEA safety standards and guidance aimed to enhance effectiveness of the regulatory programmes.

The IAEA Self-Assessment of Regulatory Infrastructure for Safety (SARIS) tool enables an organization to assess the extent of compliance with the IAEA Safety Standards and Guidance, in this case, for transport safety, thereby providing a means to identify areas in need of further development and improvement. The Radiation Safety Information Management System (RASIMS) is a web-based collaborative platform that allows the IAEA Secretariat and its national counterparts to work together to improve radiation safety. Key elements of the Thematic Safety Area (TSA) 7 for transport are: regulatory review and maintenance of effective legal frameworks; non-compliance investigations and enforcement actions; monitoring and inspections of transport operations; emergency response planning and preparation; training and distribution of information; international/national liaison and cooperation; and design assessment.

A realistic picture of the regulatory infrastructure in a country, a clear understanding of the international regulations related to transport of radioactive material, and insight into the effective implementation of these regulations are vital to Member States utilizing radioactive material for beneficial purposes.

Participation:

The workshop is open to 20 participants from all Member States participating in RER/9/111.

Participants will be requested to provide country presentations at the workshop to highlight the regulatory infrastructure for transport safety in their country in accordance with a provided template. **In addition, participants should complete the RASIMS TSA-7 questionnaire prior to the deadline for submission of nominations to the workshop.** The questionnaire and instructions are included in a separate attachment.

Participants' Qualifications:

The workshop will be conducted in English and therefore participants should have sufficient English proficiency to participate without difficulty.

In addition, participants should:

- i) be regulatory staff of competent authorities or modal regulatory agencies (air, land, or sea/inland waterway) involved in the practical application of transport safety regulations and guides for radioactive material and sources in the areas of authorization, inspection and enforcement, as well as for developing and revising country-specific regulations and guides for transport safety;
- ii) have prepared the country's response to the SARIS/TSA-7

questionnaires, or be familiar with the response(s); have identified strengths and weaknesses of the country's compliance assurance regime for transport safety; have been involved in the review/update of their country-specific action plans; and have already posted responses to the SARIS/TSA-7 questionnaires or have committed to post the same on IAEA's relevant SharePoint website prior to the meeting; and

iii) have working knowledge of radiation protection and emergency preparedness and response.

**Nomination
Procedure:**

Nominations for the workshop should be submitted to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Only if this is not possible, nominations may be submitted on the standard IAEA Nomination Form for Workshop/Workshop (available on the IAEA website:

<http://www.iaea.org/technicalcooperation/How-to-take-part/In-workshops-WS/index.html>). Completed forms should be endorsed by relevant national authorities and sent to the Programme Management Officer for this project, Ms Sandra Marie Steyskal (IAEA Official Fax: +43-1-26007 or E-Mail Official.Mail@iaea.org), through the official channels, i.e. the designated National Liaison Office for IAEA matters, not later than **9 October 2015**. Nominations received after this date or which have not been routed through the established official channels cannot be considered.

**Administrative
and Financial
Arrangements:**

Nominating Governments will be informed in due course of the names of the candidates who have been selected and will, at that time, be given full details of the procedures to be followed with regard to administrative and financial matters.

Selected participants from countries eligible to receive technical assistance will be provided with a round trip economy class air ticket from their home countries to Ljubljana, Slovenia, and a Daily Subsistence Allowance (DSA) at the prevailing UN Rate. Shipment of accumulated workshop materials to the participants' home countries is not the responsibility of the IAEA.

The organizers of the workshop do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the workshop, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.