



Atoms for Peace

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
Organismo Internacional de Energia Atómica

National Liaison Officer

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In reply please refer to RER/9/111-9008
Dial directly to extension (+431) 2600-26548

2013-08-09

Subject: Invitation to a Regional Workshop - School for Drafting Regulations on Nuclear Safety, Vienna, Austria, 25 November- 6 December 2013

Dear National Liaison Officer,

I am pleased to invite you to send nominations of suitable candidates to participate in the above-mentioned workshop under the framework of TC Project RER/9/111 – Establishing a Sustainable National Regulatory Infrastructure for Nuclear and Radiation Safety. The purpose of the workshop and related information are outlined in the attached Prospectus.

For candidates who are selected by the IAEA, the Agency will cover the cost of return international travel from the home country to Vienna, Austria and provide Daily Subsistence Allowance (DSA) for the duration of the workshop in line with Agency rules and procedures.

Please submit duly completed Nomination Form for Meetings/Workshops by the latest **6 September 2013**. Please note that nominations received after the closing date will not be considered.

The completed nomination forms should be submitted to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Should this not be possible, forms may be sent to the Programme Management Officer for this project, Ms Sandra Steyskal, through IAEA Official Fax (+43-1-26007) or E-Mail (Official.Mail@iaea.org).

Yours sincerely,

Manase Peter Salema
Director
Division for Europe
Department of Technical Cooperation

Enclosures: Prospectus
Nomination Form

International Atomic Energy Agency

Regional Workshop - School for Drafting Regulations on Nuclear Safety

PROSPECTUS

Project Number & Title: RER/9/111 - Establishing a Sustainable National Regulatory Infrastructure for Nuclear and Radiation Safety

Place (City, Country): Vienna, Austria

Dates: 25 November to 6 December 2013

Deadline for Nominations: 6 September 2013

Organizers: The International Atomic Energy Agency (IAEA)

Host Country Organizer: Ms Sandra Steyskal
International Atomic Energy Agency (IAEA)
Wagramerstrasse 5, PO Box 100,
1400 Vienna, Austria,
IAEA Official Fax (+43-1-26007)
E-Mail (Official.Mail@iaea.org)

Language: English

Purpose: The purpose of the workshop is to provide participants with the competences and support to draft, during the course of the workshop, national nuclear safety regulations and a draft action plan for the enhancement of nuclear safety regulations in accordance with IAEA Safety Standards. Consideration of regulatory requirements stemming from other national or regional legislation (i.e., European Union) will also be covered to the extent that they represent priority needs for the target participant Member States.

This workshop will not deal with other safety and security related matters such as radiation protection, emergency, and transport. However, it is recognized that interfaces between nuclear safety regulations and regulations pertaining to these other areas will be considered.

Expected Output(s): Participants are expected to gain sufficient knowledge and expertise needed to produce sound regulations properly aligned with existing national legislation frameworks and in compliance with the IAEA safety requirements and best international practices.

Participants from countries that are currently producing or revising national regulations will be able to finalize or fine tune existing documents during the course of the event. In addition, an Action Plan on how to address gaps in

their regulations should be developed for each Member State represented at the workshop.

It is expected that the workshop will encourage cooperation among participants during and after the event.

Scope and Nature:

Throughout the workshop there will be presentations related to the standard content and process of drafting regulations in line with relevant IAEA Safety Standards, requirements and associated guidance, and, to the extent necessary, to other national or regional legal and regulatory requirements. The information provided through the presentations should enable participants to prepare national draft regulations, or review the existing ones, with minimal support from the IAEA.

Notwithstanding, the majority of the workshop will be aimed at tutoring the participants in the preparation of new draft regulations for implementing the respective national safety legislation of the participating countries or in revising regulations already in force which need further improvement. In addition, there will be regular review and feedback sessions and opportunities for sharing experience, including contributions by international experts. Participants should be in a position to develop a national Action Plan to address gaps in their regulations.

Participants will be expected to bring the necessary material to draft specific regulations, such as applicable legislation, draft regulations prepared in advance and national procedures for putting regulations into force. This material should be translated into English before the beginning of this workshop. Each participant is expected to bring a laptop computer to the workshop.

Participants will be expected to present a brief summary of the status of the legal framework and nuclear safety regulation including the existing regulations on licensing process in their respective countries. The presentation should focus exclusively on the legislation and regulations pertaining to the safety of nuclear power. To ensure a uniform approach, the Secretariat will prepare a template to be used for the preparation of the national presentations.

Background Information:

The TC project RER/9/111 aims at achieving and maintaining effective and sustainable regulatory infrastructures for safety of the participating countries in accordance with relevant IAEA safety standards and guidance to enhance effectiveness of the regulatory programmes (e.g., strengthening the national radiation safety infrastructures for the control of radiation sources, through developing adequate and effective regulatory mechanisms and harmonizing and streamlining national capabilities for regulatory control).

The workshop for drafting regulations on nuclear safety will contribute to enhancement of national regulatory infrastructure in compliance with IAEA Safety Standards. This includes the requirements for governmental infrastructure for nuclear safety, the enhancement of the effectiveness of the

regulatory programmes for the control of NPPs, and the development of adequate and effective regulatory mechanisms and the harmonisation and streamlining of national capabilities for regulatory control. The IAEA, under the auspices of the Department of Technical Cooperation (TC) and with technical input through the Department of Nuclear Safety and Security (NS) has operated three Schools of Drafting Regulations for Nuclear and Radiation Safety over a period of approximately three years. This will be the fourth Drafting School.

Participation

The workshop is open to 16 participants.

Priority will be given to candidates from countries that are currently operating nuclear power plants or embarking on a nuclear power programme.

Participants' Qualifications:

The participants should be regulatory staff of their respective national authorities responsible for drafting or enacting regulations and safety guides. The workshop is particularly directed towards regulatory body staff from Member States which are currently drafting or revising their regulatory framework in the area of NPP licensing. The staff should be directly engaged in (or expected to become responsible for) the drafting of nuclear safety regulations. Candidates should be knowledgeable and actively participating in daily activities connected to one or several of the various regulatory functions for the control of NPPs, such as preparation of regulations and regulatory guidance, review and assessment, licensing, inspection and enforcement. For the efficiency of the working sessions on drafting, it would be beneficial to consider having two participants per country to cover both legal and technical aspects of the regulations.

The workshop will be conducted in English and regulations drafted by participants will be written in English as the working language. Thus, candidates should have sufficient English proficiency to participate in the workshop without difficulty.

Nomination Procedure:

Nominations for Meeting/Workshop should be submitted to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Should this not be possible, nominations may be submitted on the standard IAEA Nomination Form for Meeting/Workshop and National Consultant (available on the IAEA website: <http://www.iaea.org>). Completed forms should be endorsed by relevant national authorities and returned to the Agency through the official channels, i.e. the designated National Liaison Office for IAEA Matters.

The completed nomination forms should be sent to the Programme Management Officer for this project, Ms Sandra Steyskal, through IAEA Official Fax (+43-1-26007) or E-Mail (Official.Mail@iaea.org), not later than **6 September 2013**. Nominations received after this date or which have not been routed through the established official channels cannot be considered.

**Administrative
and Financial
Arrangements:**

Nominating Governments will be informed in due course of the names of the candidates who have been selected and will, at that time, be given full details of the procedures to be followed with regard to administrative and financial matters.

Selected participants from countries eligible to receive technical assistance will be provided with a round trip economy class air ticket from their home countries to Vienna, Austria, and a Daily Subsistence Allowance (DSA) at the prevailing UN Rate. Shipment of accumulated workshop materials to the participants' home countries is not the responsibility of the IAEA.

The organizers of the workshop do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the workshop, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.