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International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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In reply please refer to: C1-RER/6/032/9001/01

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2016-01-06

Subject: Invitation to a Workshop for the Development of Harmonized QC Protocols for Diagnostic Radiology, Vienna, Austria, 18-22 April 2016

Dear National Liaison Officer,

I am pleased to invite you to send nominations of suitable candidates to participate in the above-mentioned meeting under the framework of TC Project RER/6/032 – ‘Strengthening Quality Assurance and Quality Control in Diagnostic X rays’. The purpose of the meeting and related information are outlined in the attached Prospectus.

For candidates who are selected by the IAEA, the IAEA will cover the cost of return international travel from the home country to Vienna, Austria and provide Daily Subsistence Allowance (DSA) for the duration of the meeting in line with IAEA rules and procedures.

Please submit nominations to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Only if this is not possible, nominations may be submitted on the Nomination Form for Workshop available on the IAEA website: <http://www.iaea.org/technicalcooperation/How-to-take-part/In-meetings-WS/index.html>. Completed forms should be endorsed by relevant national authorities and sent to the Programme Management Officer for this project, Mr Asif Salahuddin (IAEA Official Fax: +43-1-26007 or E-Mail Official.Mail@iaea.org), through the official channels, i.e. the designated National Liaison Office for IAEA matters, not later than **15 February 2016**.

Yours sincerely,

Martin Krause
Director
Division for Europe
Department of Technical Cooperation

Enclosure: Prospectus

International Atomic Energy Agency

Workshop for the Development of Harmonized QC Protocols for Diagnostic Radiology

PROSPECTUS

- Project Number & Title:** RER/6/032 – ‘Strengthening Quality Assurance and Quality Control in Diagnostic X rays’
- Place (City, Country):** IAEA, Vienna, Austria
- Dates:** 18-22 April 2016
- Deadline for Nominations:** 15 February 2016
- Organizers:** The International Atomic Energy Agency (IAEA)
- Host Country Organizer:** **Mr Harry Delis**
Technical Officer
Department of Nuclear Sciences and Applications
Division of Human Health
Dosimetry and Medical Radiation Physics Section (DMRP)
Tel: 4312600-21663
Email: h.delis@iaea.org
- Mr Asif Salahuddin**
Programme Management Officer
Department of Technical Cooperation
Division for Europe
Tel: 4312600-22409
Email: a.salahuddin@iaea.org
- Language:** English
- Purpose:** The objective of this workshop will be to develop a handbook of harmonized QC procedures for Diagnostic Radiology equipment, based on the existing material and focusing on the EFOMP recommendations.
- Expected Output(s):** Draft publication with comprehensive QC methodologies for Diagnostic Radiology equipment.

- Scope and Nature:** Guidance development workshop. Through initial presentations the current status of QC recommendations (e.g., EFOMP, AAPM) in Diagnostic Radiology will be presented. The content and structure of a corresponding publication will be discussed and initial material will be drafted by splitting the meeting participants into corresponding groups.
- Background Information:** In many CIS and Eastern European countries, there is significant X ray equipment for diagnostic radiology. However, often this equipment is not under a regular QC program, both due to the lack of trained professional and to the lack of corresponding guidance. This project, continuing on the efforts of RER6028 is trying to build competencies in participating Member States to address these needs. Several training courses aim in developing the required human resources, while at the same time an effort is being made to develop important relevant documentation and guidelines. This activity has been proposed by the counterparts, during the coordination meeting of RER6028 in June 2014.
- Participation:** The workshop is open to participants from European Member States participating in the project RER/6/032 on Strengthening Quality Assurance and Quality Control in Diagnostic X rays.
- Participants' Qualifications:** Noting that the scope of the project is related to diagnostic radiology, the participant should be a **medical physicist experienced in the field of Diagnostic Radiology, preferably working in a clinical environment**. In case of justified lack of appropriately qualified participant, a **senior QC radiographer** experienced in diagnostic radiology could be nominated. As the workshop will be conducted in English, participants should have sufficient proficiency to deliver and follow lectures and express themselves in this language without difficulty.
- Nomination Procedure:** Please submit nominations to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Only if this is not possible, nominations may be submitted on the Nomination Form for Workshop available on the IAEA website: <http://www.iaea.org/technicalcooperation/How-to-take-part/In-meetings-WS/index.html>. Completed forms should be endorsed by relevant national authorities and sent to the Programme Management Officer for this project, Mr Asif Salahuddin (IAEA Official Fax: +43-1-26007 or E-Mail Official.Mail@iaea.org), through the official channels, i.e. the designated National Liaison Office for IAEA matters, not later than **15 February 2016**.

**Administrative
and Financial
Arrangements:**

Nominating Governments will be informed in due course of the names of the candidates who have been selected and will, at that time, be given full details of the procedures to be followed with regard to administrative and financial matters.

Selected participants from countries eligible to receive technical assistance will be provided with a round trip economy class air ticket from their home countries to Vienna, Austria, and a Daily Subsistence Allowance (DSA) at the prevailing UN Rate. Shipment of accumulated workshop materials to the participants' home countries is not the responsibility of the IAEA.

The organizers of the workshop do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the workshop, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.