



Atoms for Peace

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
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National Liaison Officer/National Coordinator

2018-06-14

Subject: Regional Meeting on Research Reactor Safety within the Framework of the Europe Advisory Safety Committee for Research Reactors (EURASC), Istanbul, Turkey from 10 to 14 September 2018

Dear National Liaison Officer/National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project RER1016, "Enhancing Utilization and Safety of Research Reactors".

The purpose of the event is to discuss practices and experiences of national operating organization's safety committees on the safety of utilization and modification of research reactors and to identify actions to harmonize these practices based on the IAEA safety standards. The event also aims at promoting regional cooperation in the area of safety of research reactors.

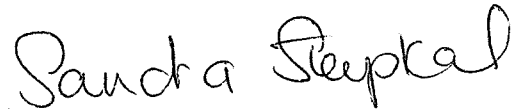
The attached Information Sheet provide further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Istanbul. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **13 July 2018** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the meeting from the IAEA's webpage. Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address Official.Mail@iaea.org, with copy to Ms Sandra Marie Steyskal S.Steyskal@iaea.org. Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,



Sandra Marie Steyskal
Section Head – TCEU2
Division for Europe
Department of Technical Cooperation

Enclosures: Information Sheet



Regional Meeting on Research Reactor Safety within the Framework of the Europe Advisory Safety Committee for Research Reactors (EURASC)

Hosted by

The Government of Turkey

through the

Energy Institute - Istanbul Technical University

Istanbul, Turkey

10 – 14 September 2018

Ref. No.: ME-RER1016-1801442

Information Sheet

Purpose

The purpose of the event is to discuss practices and experiences of national operating organization's safety committees on the safety of utilization and modification of research reactors and to identify actions to harmonize these practices based on the IAEA safety standards. The event also aims at promoting regional cooperation in the area of safety of research reactors.

Working Language(s)

The working language(s) of the event will be **English**.

Deadline for Nominations

Nominations received after **13 July 2018** will not be considered.

Scope and Nature

The IAEA promotes networking, coalitions and regional cooperation to improve the safety, and efficient and sustainable utilization of research reactors. In order to improve networking, information exchange and sharing knowledge on good safety practices for research reactors, the EURASC was established in 2010, under the IAEA TC project RER 1007, with the aim to enhance the safety of research reactors in Europe. The EURASC acts mainly as an advisory group to advise on important safety issues in the region and to strengthen the effectiveness of the operating organizations' safety committees. The EURASC will also provide for facilitating the use of qualified human resources to address specific safety issues in the region and for exchange of information and sharing of knowledge and experience on research reactor safety, including application of the IAEA Code of Conduct on the Safety of Research Reactors and Safety Standards.

The meeting will consist of presentations by the participants (and discussions) on their national practices and experience on the meeting topic on the safety of utilization and modification for research reactors, including the roles and activities of the national safety committees. The discussions will be based on the relevant IAEA Safety Standards and supporting documents, including IAEA Safety Standards Series No SSR-3 on Safety of Research Reactors and IAEA Safety Standards Series No SSG-24 on Safety in the Utilization and Modification of Research Reactors. The meeting will also include discussions on the implementation of the recommendations of the 2017 EURASC meeting. The participants of the meeting will also perform a detailed walkthrough of the TR-2 research reactor, including discussions with the reactor operating personnel on the reactor operational safety aspects.

The IAEA technical officer(s) will participate in the meeting to provide guidance on application of IAEA Safety Standards in the topics within the scope of the meeting, and to provide technical support, as requested.

The expected output of the meeting is a meeting report that includes information on:

1. Exchanged information and experience in the safety of utilization, including experiments and experimental devices, and modification of research reactors;
2. Identified actions on enhancing regional cooperation in the area of the safety of utilization and modification of research reactors;
3. Outcome of the facility walkthrough of the TR2 research reactor;
4. A follow-up of the recommendations of the 2017 EURASC meeting;
5. Work plan for the EURASC for 2019.

Participation

The meeting is open to 25 participants from Member States participating in the TC project RER1016.

Participants' Qualifications and Experience

The participants should be the Chairpersons of their operating organization's safety committee or senior members of research reactor operating organizations. One participant per Member State (who is nominated as a member of the EURASC) will be financially supported by the RER1016 project. An additional technical expert who is familiar with the topics of the meeting may also participate subject to availability of funds. Relevant Member States who are not participating in the TC Europe programme as beneficiary countries may participate at their own cost.

As the meeting will be conducted in English, participants should have sufficient proficiency to follow discussions and express themselves in this language without difficulties.

Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the IAEA TALEO page (<https://iaea.taleo.net/>) and complete the Candidate Profile.
2. Be registered on the Nucleus page of the IAEA (<https://nucleus.iaea.org/>).
3. Through Nucleus, access the InTouch+ platform where the Profile is completed (My Profile tab) (<https://nucleus.iaea.org/Pages/InTouchPlus.aspx>).
NOTE: The email used for TALEO and Nucleus must be the same. If not, the candidate's profile will not appear complete.
4. On the InTouch + platform, under the 'My InTouch +' tab, the candidate needs to:
 - a. select the institute / organization that he/she works at / represents ('My Institute' section);
 - b. click on the link called '**Refresh Personal History Form**' to update the system, *otherwise the nominations submitted will have these fields empty and it will not be possible to evaluate them during the selection of candidates* ('IAEA Recruitment Platform' section).

NOTE: Once the above steps are finalized, the candidate's profile will appear as completed and he/she can apply for Technical Cooperation events.

5. In the InTouch+ platform (<https://intouchplus.iaea.org>), in the 'Applications' tab, search by the event number provided in the invitation.

The help for each step is located at the top of the page. For additional help on how to register, create a profile and apply for an event, please refer to the online guide and training videos available under the following links: [how-to guide](#) and [training videos](#). Any issues or queries related to the new system can be addressed to InTouchPlus.Contact-Point@iaea.org or TC-AIPS-PL4.Contact-point@iaea.org.

Should this not be possible, applicants may download the Nomination Form for the ME from the IAEA website <https://www.iaea.org/services/technical-cooperation-programme/how-to-participate>.

Applications should contain sufficient information to establish that the nominees have the required qualifications. Please note that the information regarding LANGUAGE SKILLS, EDUCATION AND WORK EXPERIENCE is exported from TALEO. If an applicant's profile in TALEO is not updated, the information in INTOUCH+ for these sections appears as empty and the candidates cannot be evaluated. Completed applications need to be endorsed by the relevant national authority, i.e. the National Liaison Office and submitted through the established official channels.

Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the meeting, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

Note for female participants

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

IAEA Contacts

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