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国际原子能机构

International Atomic Energy Agency

Agence Internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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2013-10-29

Subject: Invitation to a Biennial Project Review Meeting, Vienna, Austria, 10-14 February 2014

Dear National Liaison Officer,

I am pleased to invite you to send nominations of suitable candidates to participate in the above-mentioned meeting under the framework of TC Project RER/1/007 9012 01 – Enhancing Use and Safety of Research Reactors through Networking, Coalitions and Shared Best Practices. The purpose of the meeting and related information are outlined in the attached Prospectus.

For candidates who are selected by the IAEA, the Agency will cover the cost of return international travel from the home country to Vienna, Austria and provide Daily Subsistence Allowance (DSA) for the duration of the meeting in line with Agency rules and procedures.

Please submit duly completed Nomination Form for Meetings/Workshops by the latest 10 December 2013. Please note that nominations received after the closing date will not be considered.

The completed nomination forms should be submitted to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Should this not be possible, forms may be sent to the Programme Management Officer for this project, Mr Ivan Videnovic, through IAEA Official Fax (+43-1-26007) or E-Mail (Official.Mail@iaea.org).

Yours sincerely,

Manase Peter Salema

Director

Division for Europe

Department of Technical Cooperation

Enclosures: Prospectus
Nomination Form

International Atomic Energy Agency

Biennial Project Review Meeting

PROSPECTUS

Project Number & Title:	RER/1/007 – Enhancing Use and Safety of Research Reactors through Networking, Coalitions and Shared Best Practices
Place (City, Country):	Vienna, Austria
Dates:	10-14 February 2014
Registration Deadline:	10 December 2013
Organizer:	The International Atomic Energy Agency (IAEA)
Language:	English
Purpose:	<p>The main objectives of the meeting are to:</p> <ul style="list-style-type: none">• Present the regional activities on enhancing safe operation and utilization of Research Reactors (RRs) that have been implemented 2012-2103 under the current project and share the results and lessons learned from the seven sub-regional RR coalitions: the East Europe Research Reactor Initiative (EERRI), the Eurasia Research Reactor Coalition (EARRC), the Mediterranean Research Reactor Network (MRRN), the Baltic Research Reactor Network (BRRN) and the Commonwealth of Independent States Research Reactor Coalition (CISRRC);• Present the activities on application of the Code of Conduct on Safety of Research Reactors and in particular the European Advisory Safety Committee for Research Reactors (EURASC)• Review and update the project workplan for 2014-2015 in both utilization and safety areas of the project and discuss in detail the implementation;• Review, discuss and revise existing workplans of each specific RR coalition and EURASC, if necessary;• Carry out discussions on the potential areas and priorities regarding thematic-topical networks, possibly involving reactors from different coalitions
Expected Output(s):	<p>The expected outputs of the meeting are to:</p> <ul style="list-style-type: none">• Exchanged information and experience on the activities and results achieved within the project RER/1/007 as a whole and from 5 sub-regional coalitions, thematic events and EURASC.• Discussed and agreed detailed 2014-2015 workplan for the project as a whole;• Discussed 2014-2015 workplans for each RR coalition/network and EURASC as applicable;

- Potential areas of interest for thematic-topical networks and corresponding activities discussed and agreed.

Scope and Nature:

The meeting will consist of plenary and breakout sessions to:

- Present the implemented activities and achieved results within the project RER/1/007 (plenary);
- Discuss implementation, potential issues and detailed individual plans for each represented coalition (breakout);
- Present the detailed individual coalition/network plans and achieve a common understanding on the objectives of the project and its implementation (plenary);
- Discuss and develop potential areas of interest for thematic networks, and present the corresponding workplans (plenary).

Background Information:

The IAEA promotes networking, coalitions and regional collaboration to improve the safety, and efficient and sustainable utilization of RRs. A number of RR coalitions and networks have developed with IAEA support as a new model to better utilise RR and facilitate access for the Member States without such facilities. The coalition/network concept involves putting in place cooperative arrangements among RR operators, user entities and other stakeholders. Ideally, a strong partnership is formed leading to increased utilization of individual RRs through collective efforts, including improved self-sustainability, self-reliability and adherence to the Code of Conduct on Safety of Research Reactors.

Participation:

The meeting is open for experts from Member States taking active part in the project activities related to utilization (thematic areas and RR coalitions) and safety (regional events and EURASC). Countries that have active participants in both utilization and safety parts of the project are entitled to nominate two experts in relevant areas.

Participants' Qualifications:

The meeting is designed for the managers of existing RR facilities and ongoing new RR projects, RR regulators, senior members of operating organizations' safety committees, senior representatives of the RR user community, senior representatives in charge of planning and development in the RR related areas such as nuclear safety, nuclear education and training, nuclear science, nuclear medicine, nuclear engineering and technology. As the meeting will be conducted in English, participants should have sufficient proficiency to follow discussions and express themselves in this language without difficulties.

Application Procedure:

Nominations for Meeting/Workshop should be submitted to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Should this not be possible, nominations may be submitted on the standard IAEA Nomination Form for Meeting/Workshop and National Consultant (available on the IAEA website: <http://www.iaea.org/>). Completed forms should be endorsed by relevant national authorities and returned to the Agency through the official channels, i.e. the designated National Liaison Office for IAEA Matters.

The completed nomination forms should be sent to the Programme Management Officer for this project, **Mr Ivan Videnovic**, through IAEA Official Fax (+43-1-26007) or E-Mail (Official.Mail@iaea.org), not later than **10 December 2013**. Nominations received after this date or which have not been routed through the established official channels cannot be considered.

**Administrative
and Financial
Arrangements:**

Nominating Governments will be informed in due course of the names of the candidates who have been selected and will, at that time, be given full details of the procedures to be followed with regard to administrative and financial matters.

Selected participants from countries eligible to receive technical assistance will be provided with a round trip economy class air ticket from their home countries to **Vienna, Austria** and a Daily Subsistence Allowance (DSA) at the prevailing UN Rate. Shipment of accumulated meeting materials to the participants' home countries is not the responsibility of the IAEA.

The organizers of the meeting do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the meeting, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.