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International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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In reply please refer to: **ME-RER0042-1703258**

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National Liaison Officer/National Coordinator

2017-08-25

Subject: TC Meeting on Nuclear Law for European Member States, Vienna, Austria from 6 to 10 November 2017

Dear National Liaison Officer/National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project RER0042, "Establishing and Enhancing National Legal Frameworks".

The purpose of the event is to provide IAEA Member States in Europe with a broad understanding of all aspects of nuclear law governing the safe, secure and peaceful use of radiation sources, nuclear material and any other radioactive material render a comprehensive overview of the relevant international legal instruments governing nuclear safety, security, safeguards and civil liability for nuclear damage, including recent developments in these areas; to give participants an opportunity to discuss and exchange views on the aforementioned topics; and conduct an assessment of the existing legal framework in each of the participating Member States and develop work plans for strengthening or updating the national nuclear legal framework.

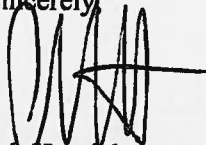
The Information Sheet and Logistical Arrangements available on the IAEA's InTouch+ platform provide further details, including technical and administrative aspects of the course. Selection of participants will be in accordance with IAEA procedures.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Vienna. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the course in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **22 September 2017** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA by email, fax or mail. Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'CHENRICH', with a horizontal line extending to the right from the end of the signature.

Christoph Henrich
Programme Management Officer
Division for Europe
Department of Technical Cooperation



TC Meeting on Nuclear Law for European Member States

**IAEA Headquarters
Vienna, Austria**

6 – 10 November 2017

Ref. No.: ME-RER0042-1703258

Information Sheet

A. Purpose

The purpose of the event is to provide IAEA Member States in Europe with a broad understanding of all aspects of nuclear law governing the safe, secure and peaceful use of radiation sources, nuclear material and any other radioactive material. The event will provide a comprehensive overview of the relevant international legal instruments governing nuclear safety, security, safeguards and civil liability for nuclear damage, including recent developments in these areas; to give participants an opportunity to discuss and exchange views on the aforementioned topics; and conduct an assessment of the existing legal framework in each of the participating Member States and develop work plans for strengthening or updating the national nuclear legal framework.

B. Working Language(s)

The working language(s) of the event will be English.

C. Deadline for Nominations

Nominations received after **22 September 2017** will not be considered.

D. Scope and Nature

The workshop is open to two Government officials with the following profile: (i) a senior level Government official with legal or regulatory background who is in a position to assist the Agency in the development of a work plan during the course of the workshop for the establishment or strengthening of the country's national nuclear legal framework; and (ii) a Government official with legal background, such as a legal advisor or a legal expert of the regulatory body or another Government institution who has been or will be involved in assessing, drafting, and/or advising on nuclear legislation and/or the related international legal framework.

E. Participation

The meeting is open to **65** participants from Member States.

Each country is invited to nominate **one or more participants** who must match the profile described in the corresponding paragraph, indicating the order of priority.

F. Participants' Qualifications and Experience

Participants in the workshop will be expected to give a national presentation on the main elements of the existing nuclear legal framework in the country and are encouraged to consult material on nuclear law available online (notably the IAEA's web page <http://ola.iaea.org/OLA/default.asp>)

G. Application Procedure

1. Access the IAEA TALEO page (<https://iaea.taleo.net/>) and complete the Candidate Profile.
2. Be registered on the Nucleus page of the IAEA (<https://nucleus.iaea.org/>).
3. Through Nucleus you access the InTouch+ platform (<https://nucleus.iaea.org/Pages/InTouchPlus.aspx>) where the Profile is completed (My Profile tab).

It is very important that you make sure that the email you use for TALEO and Nucleus is the same. If not, your profile will not appear complete.

4. On the InTouch + platform, under 'My InTouch +' tab:
 - a. In 'My Institute' section you must select the institute / organization that you work / represent.
 - b. In the IAEA Recruitment Platform section, click on the link called 'Refresh Personal History Form' to update the system, *otherwise the nominations submitted will have these fields empty and it will not be possible to evaluate them during the selection of candidates.*

After following the instructions mentioned above, you will have completed your profile and can apply for Technical Cooperation events.

5. In the InTouch + platform, in the 'Applications' tab proceed to search by the event number provided in the invitation.

The help for each step is located at the top of the page. For additional help on how to register, create a profile and apply for an event, please refer to the online guide and training videos available under the following links: [how-to guide](#) and [training videos](#). Any issues or queries related to the new system can be addressed to InTouchPlus.Contact-Point@iaea.org or TC-AIPS-PL4.Contact-point@iaea.org

Only applications submitted through the National Liaison Officer will be accepted.

Applications received outside the deadline or incomplete (TALEO & InTouch+) will not be accepted.

The deadline for the calls is established according to European Central Time.

H. Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

I. Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

J. Note for female participants:

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

K. Organization

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Subsequent correspondence on scientific matters should be sent to the Programme Management Officer and correspondence on other matters related to the meeting to the Administrative Contact.