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International Atomic Energy Agency

Agence Internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

National Liaison Officer

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2014-04-02

Subject: Invitation to a Regional Training Course on Integrated Approach for Regulatory Inspection, Budapest, Hungary, 30 June to 4 July 2014

Dear National Liaison Officer,

I am pleased to invite you to send nominations of suitable candidates to participate in the above-mentioned training course under the framework of TC Project RER/9/110 – Strengthening the Inspection Capabilities and Programmes of the Regulatory Authorities. The purpose of the training course and related information are outlined in the attached Prospectus.

For candidates who are selected by the IAEA, the Agency will cover the cost of return international travel from the home country to Budapest, Hungary and provide a stipend for the duration of the training course in line with Agency rules and procedures.

Please submit duly completed Nomination Form for Training Course by the latest **9 May 2014**. Please note that nominations received after the closing date will not be considered.

The completed nomination forms should be submitted to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Should this not be possible, forms may be sent to the Programme Management Officer for this project, Mr In Jun, through IAEA Official Fax (+43-1-26007) or E-Mail (Official.Mail@iaea.org).

Yours sincerely,

Manase Peter Salema

Director

Division for Europe

Department of Technical Cooperation

Enclosures: Prospectus
Nomination Form

International Atomic Energy Agency

Regional Training Course on Integrated Approach for Regulatory Inspection

PROSPECTUS

Project Number & Title: RER/9/110 - Strengthening the Inspection Capabilities and Programmes of the Regulatory Authorities

Place (City, Country): Budapest, Hungary

Dates: 30 June – 4 July 2014 (5 days)

Deadline for Nominations: 9 May 2014

Organizers: The International Atomic Energy Agency (IAEA) in collaboration with the Government of Hungary through the Hungarian Atomic Energy Authority (HAEA)

Host Country Organizer Mr Andras Molnar
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Language: English

Purpose: Various methodologies and types of inspections are currently in use in countries operating nuclear power plants in Europe region or elsewhere. In accordance with the IAEA Safety Standard GS-R part 1 *Governmental, Legal and Regulatory Framework for Safety*, an inspection programme shall comply with:

- Requirement 27: Inspection of facilities and activities. The regulatory body shall carry out inspection of facilities and activities to verify that the authorized party is in compliance with the regulatory requirements and the conditions specified in the authorization;
- Requirement 28: Types of inspection of facilities and activities. Inspection of facilities and activities shall include programmed inspections and reactive inspections; both announced and unannounced; and
- Requirement 29: Graded approach to inspections of facilities and activities. Inspections of facilities and activities shall be commensurate with the radiation risks associated with the facility or activity, in accordance with a graded approach.

Experience has shown that an approach using all available information in an integrated manner, including risk-information, deterministic analyses together with good engineering practices, consideration of operating and regulatory experience, and human and organisational factors, is effective in refining and improving regulation of nuclear installations, including regulatory inspections.

- Participation:** The training course is open to 30 participants.
- The target countries are: Albania, Armenia, Azerbaijan, Bosnia and Herzegovina, Belarus, Bulgaria, Czech Republic, Estonia, Georgia, Hungary, Kazakhstan, Latvia, Lithuania, Malta, Poland, Republic of Moldova, Romania, Russian Federation, Serbia, Slovak Republic, Slovenia, The former Yugoslav Republic of Macedonia, Tajikistan, Turkey, Ukraine and Uzbekistan.
- However, priority will be given to candidates from countries that are currently operating or decommissioning nuclear power plants. Candidates from countries embarking in a nuclear power programme or operating non-power nuclear facilities will be considered on need basis.
- Participants' Qualifications:** The participants should be experienced staff members from the regulatory bodies or their technical support organizations who are directly involved in the planning, implementation or assessment of the inspections to nuclear power plants and, to a lesser extent, to no-power nuclear facilities. Candidates from nuclear power plants in operation or decommissioning are also invited to participate as long as they have direct involvement in the implementation of inspections in their facilities.
- The training course will be conducted in English and candidates should have sufficient English proficiency to participate in the training course without difficulty.
- Nomination Procedure:** Nominations for a training course should be submitted to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Should this not be possible, nominations may be submitted on the standard IAEA Application Form for Training Course (available on the IAEA website: <http://www.iaea.org/>). Completed forms should be endorsed by relevant national authorities and returned to the Agency through the official channels, i.e. the designated National Liaison Office for IAEA Matters.
- The completed nomination forms should be sent to the Programme Management Officer for this project, **Mr In JUN**, through IAEA Official Fax (+43-1-26007) or E-Mail (Official.Mail@iaea.org), not later than **9 May 2014**. Nominations received after this date or which have not been routed through the established official channels cannot be considered.
- Administrative and Financial Arrangements:** Nominating Governments will be informed in due course of the names of the candidates who have been selected and will, at that time, be given full details of the procedures to be followed with regard to administrative and financial matters.
- Selected participants from countries eligible to receive technical assistance will be provided with a round trip economy class air ticket from their home countries to Hungary, Budapest, and a stipend sufficient to cover the cost of their accommodation, food and minor incidentals. Shipment of accumulated training course materials to the participants' home countries is not the responsibility of the IAEA.
- The organizers of the training course do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.