

**International Atomic Energy Agency
Technical Cooperation Project**

**INT9182 – EVT1705029
“Sustaining Cradle-to-Grave Control of Radioactive Sources”**

PROSPECTUS

- Title:** Practical hands-on training on Cat 3-5 sources
- Place:** Havana, Cuba
- Date:** 19-23 April 2018
- Deadline for nominations:** 15 February 2018
- Organizers:** The International Atomic Energy Agency (IAEA) in cooperation with the Government of Cuba.
- Language:** The language of the event will be **English**
- Target countries:** The event is part of Technical Coordination (TC) regional project INT9182. The event is open to the Member States participating in this project.
- Purpose of the event:** The workshop is organized for radioactive waste managers and operators dealing with radioactive sources. The purpose of the workshop is to provide guidance on the management of Disused Sealed Radioactive Sources (DSRS), including practical demonstration by the local host institution on dismantling devices, removing the sources and the conditioning of DSRS of Category 3-5.
- Outcome of the event:** This Interregional Training Course contribution to the development of national capacity in participating Member States. The trained national personnel will be able to handle the management of Disused Sealed Radioactive Sources (DSRS), including the conditioning of DSRS of Category 3-5. This will build the foundation of developing a sustainable radioactive waste management infrastructure.
- Role of participants, qualifications and experience:** The participants should be managers and operators directly responsible for the technical aspects of the management of DSRS. The participants should have more than three years' experience working with radiation, with solid knowledge of radiation protection and safety aspects associated with radioactive sources and radioactive wastes operations.
- The participants should be classified as Occupationally Exposed Workers in their countries. **OEH forms are needed for this event**, and shall be submitted together with the nomination forms.
- Participation is limited to **one** qualified participant per Member State (subject to funding availability).
- As the event will be conducted in English, participants should have sufficient proficiency to follow lectures and express themselves in this language without difficulty.

Nomination forms received without OEH forms might not be considered for evaluation.

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Application procedure: Candidates wishing to sign on for this event should access the communication platform InTouch (<http://intouch.iaea.org>). There they can register and complete and update their professional profile online, and also track their participation in the Technical Cooperation Programme.

In order to apply as a candidate for a event, please proceed as follows:

1. “Register”: Register to receive your user ID and password (help is available at: http://intouch.iaea.org/Portals/0/Help/How_to_sign_up.pdf).
2. “Profile”: Complete your profile on InTouch (help is available at: http://intouch.iaea.org/Portals/0/Help/Profile_Help.pdf).
3. “Apply”: Apply as a candidate for the event.

Help for each step can be found under the “Help” tab at the top of the web page.

Requests received after the deadline will not be considered. Only applications submitted through the National Liaison Officer of your country will be accepted. Please indicate clearly the following reference: EVT1705029

Additional requirements: In order to fulfill UN security requirements, all nominations must be accompanied by separate certificates of the candidate’s satisfactory completion of the UN “Basic Security in the Field” (BSITF) and “Advanced Security in the Field” (ASITF) events. These events are available on CD-ROM and can be taken at the office of the National Liaison Officer of the nominating Member State. The events are available on the following websites using Microsoft Internet Explorer:

BSITF: <http://dss.un.org/BSITF/>

ASITF: <http://dss.un.org/ASITF/>

Once the candidate has completed the event and passed the accompanying exam, a certificate will be generated automatically and must be printed for submission to the IAEA. No travel will be authorized before receipt of the certificate. A copy of the certificate should be kept by the candidate for his/her records, as the same certificate is valid for any UN-related travel for a period of three years. Kindly contact us if there is any difficulty in accessing the event or any problems related to this event are encountered.

Administrative and financial arrangements: Nominating Governments will be informed in due event of the names of the selected candidates and will at that time be given full details on the procedures to be followed with regard to administrative and financial matters.

During their attendance at the event, participants from countries eligible to receive technical assistance will be provided by the IAEA with a stipend sufficient to cover the cost of their accommodation, food, and minor incidental expenses. The IAEA will also provide the participants with a round-trip air ticket, economy/excursion class, from their home countries to **Havana, Cuba** and return. Shipment of accumulated materials to the participants’ home countries is not the responsibility of the IAEA.

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the event, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.