



# IAEA

*Atoms for Peace and Development*

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

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National Liaison Officers /  
National Coordinators

2019-02-18

Subject: Interregional Meeting on Conditioning Disused Sealed Radioactive Sources and Consolidation of Inventories, Ljubljana, Slovenia, from 22 July 2019 to 26 July 2019

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project INT9182, "Sustaining Cradle-to-Grave Control of Radioactive Sources".

The purpose of the event is to provide participants with an overview of the tools, techniques and processes for conditioning disused sealed radioactive sources (DSRS) and consolidating their national inventories.

The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Ljubljana. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **31 March 2019** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org), with copy to Mr Neil Victor Jarvis [N.V.Jarvis@iaea.org](mailto:N.V.Jarvis@iaea.org). Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,

A handwritten signature in black ink, enclosed within a dashed rectangular border. The signature is stylized and appears to read 'Neil Jarvis'.

Neil Victor Jarvis  
Programme Management Officer  
Division for Africa  
Department of Technical Cooperation

Enclosure: Information Sheet