



# **Regional Workshop on Self-Assessment against the IAEA Safety Standard No. GSR Part 7 in EPRIMS for the European Region**

Hosted by

The International Atomic Energy Agency in cooperation with the Government of Slovenia  
through the Slovenian Nuclear Safety Administration (SNSA)

Portoroz, Slovenia

**14 – 18 May 2018**

**Ref. No.: ME-RER9137-1800505**

## **Information Sheet**

### **Purpose**

The purpose of the workshop is to: (i) familiarize and train participants on the IAEA Emergency Preparedness and Response Information System (EPRIMS); (ii) present EPRIMS benefits; (iii) give hands-on training on EPRIMS self-assessment against General Safety Requirements GSR Part 7; (iv) share national experiences on EPRIMS; (v) discuss progress made good practice and challenges faced And discussing progress made, challenges faced and good practices.

### **Expected Output (S)**

Increased awareness about purpose, usefulness and conduct of self-assessment in emergency preparedness and response by using EPRIMS,

- Basic element of the self-assessment in EPRIMS (Members States Profile), and selected modules are drafted for Members States present at the workshop.

### **Background Information**

In today's information society EPRIMS fills the gap on EPR, enabling comprehensive information sharing at the national, regional and international level, which is essential for effective Member States' preparedness to nuclear or radiological emergencies.

Member States' self-assessments in EPRIMS are in agreement with the Requirement 26 of the GSR Part 7 on periodic appraisal.

EPRIMS is an interactive, web-based tool for Member States to share information on their EPR capabilities for nuclear and radiological emergencies. EPRIMS offers a number of innovative features compared with previous systems used to share information on EPR.

First, it allows multi-user entry of data with dialogue capabilities to ensure a broad involvement in each Member State of EPR professional in the assessment of their own EPR capabilities. Second, it offers a higher assessment resolution by allowing distinct input for different emergency preparedness categories, thereby reflecting differences in EPR arrangements for NPP and other activities, for example. Third, it allows each Member State to decide with which other Member States they would like to share the information. And fourth, it is capable of on-line analysis of the data to provide an overview by country, by sub-region, by region or inter-regionally. And most importantly, EPRIMS can be used by each Member State to conduct their own EPR self-assessment towards compliance against GSR Part 7 and also for sharing information at national level among all agencies and authorities involved in EPR.

## **Working Language(s)**

The working language(s) of the event will be English.

## **Deadline for Nominations**

Nominations received after [6 April 2018](#) will not be considered.

## **Scope and Nature**

The expected outputs of the workshop are:

-Increased awareness about purpose, usefulness and conduct of self-assessment in emergency preparedness and response by using EPRIMS, and Basic element of the self-assessment in EPRIMS (Members States Profile), and selected modules are drafted for Members States present at the workshop.

## **Participation**

The workshop is open to 30 participants from Member States.

The workshop is open to approximately 30 participants from Europe Region Member States participating in the regional Technical Cooperation project RER/9/137. Participates from European Member States not participating in this project may be also accepted to participate on a cost-free basis.

One nomination from each country will be considered in the IAEA standard selection process. The host country can nominate up to three candidates. Selection of candidates will be made against the criteria set under Participants' Qualifications below.

## Participants' Qualifications and Experience

Qualified participants should be:

- Representatives of competent authorities or organizations involved in emergency preparedness and response to nuclear or radiological emergencies,
- Country coordinators in EPRIMS or holders of management positions to be able to contribute to the workshop outputs.

As the workshop will be conducted in English, participants should have sufficient proficiency to follow discussions and express themselves in English without difficulties.

## Conduct

The workshop will consist of lectures and working sessions with emphasis on hands-on approach by using live EPRIMS system. Therefore, (1) participants should have access to the system and (2) they should have information on their national EPR at hand.

Agenda and instructions on preparing for the workshop will be sent to the selected participants in due course.

## Application Procedure

Candidates wishing to apply for this event should follow the steps below:

Access the IAEA TALEO page (<https://iaea.taleo.net/>) and complete the Candidate Profile.

Be registered on the Nucleus page of the IAEA (<https://nucleus.iaea.org/>).

Through Nucleus, access the InTouch+ platform where the Profile is completed (My Profile tab) (<https://nucleus.iaea.org/Pages/InTouchPlus.aspx>).

**NOTE:** The email used for TALEO and Nucleus must be the same. If not, the candidate's profile will not appear complete.

On the InTouch + platform, under the 'My InTouch +' tab, the candidate needs to:

select the institute / organization that he/she works at / represents ('My Institute' section);

click on the link called '**Refresh Personal History Form**' to update the system, *otherwise the nominations submitted will have these fields empty and it will not be possible to evaluate them during the selection of candidates* ('IAEA Recruitment Platform' section).

**NOTE:** Once the above steps are finalized, the candidate's profile will appear as completed and he/she can apply for Technical Cooperation events.

In the InTouch+ platform (<https://intouchplus.iaea.org>), in the 'Applications' tab, search by the event number provided in the invitation.

The help for each step is located at the top of the page. For additional help on how to register, create a profile and apply for an event, please refer to the online guide and training videos available under the following links: [how-to guide](#) and [training videos](#). Any issues or queries related to the new system can be addressed to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org) or [TC-AIPS-PL4.Contact-point@iaea.org](mailto:TC-AIPS-PL4.Contact-point@iaea.org).

Should this not be possible, applicants may download the Nomination Form for the ME from the IAEA website <https://www.iaea.org/services/technical-cooperation-programme/how-to-participate>.

Applications should contain sufficient information to establish that the nominees have the required qualifications. Please note that the information regarding LANGUAGE SKILLS, EDUCATION AND WORK EXPERIENCE is exported from TALEO. If an applicant's profile in TALEO is not updated, the information in INTOUCH+ for these sections appears as empty and the candidates cannot be evaluated. Completed applications need to be endorsed by the relevant national authority, i.e. the National Liaison Office and submitted through the established official channels.

## **Administrative and Financial Arrangements**

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

## **Disclaimer of Liability**

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

## **Note for female participants**

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection

against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

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