



RER9137 TC Regional Workshop on Communication with the Public in a Nuclear or Radiological Emergency

Hosted by

The Government of Latvia

Through the Radiation Safety Centre of the State Environmental Service

Riga, Latvia

20 – 24 November 2017

Ref. No.: ME-RER9137-1702342

Information Sheet

A. Purpose

To provide information and practical guidance to Public Information Officers, spokespersons and others responsible for emergency public communication, on public communication in a nuclear or radiological emergency, and to discuss regional capabilities and identify regional needs and expertise.

B. Working Language(s)

The working language(s) of the event will be English.

C. Deadline for Nominations

Nominations received after [22 September 2017](#) will not be considered.

Expected Output(s)

A regional understanding of existing national arrangements and procedures in communicating with the public in a nuclear or radiological emergency and a regional discussion on how to strengthen these arrangements and coordination at national and regional levels, in line with the latest IAEA safety standards.

Scope and Nature

The workshop consists of lectures, work sessions and a table top exercise. By the end of the course, the participants will understand and be able to implement knowledge from, amongst others, the following topics:

- Communicating Basics of Radiation
- Types of Radiation Emergencies
- Risk Perception
- Developing a Public Communications Programme
- Actions of Public Information Officer(s) within a Command and Control System
- Emergency Public Communications
- Sources of Information in an Emergency
- Audiences, Communication Channels and Messages in an Emergency
- Developing, Maintaining and Using Media Relationships
- Spokesperson(s) Selection and Training
- Coordination of Information Flows at Different Levels
- Recent developments in the public communication area
- Future regional activities and efforts.

This workshop is based on the IAEA publication & quot; Communication with the Public in a Nuclear or Radiological Emergency (EPR-Public Communications 2012), & quot; Method for Developing a Communication Strategy and Plan for a Nuclear or Radiological Emergency & quot; (EPR-Public Communication Plan 2015), and their associated training materials (EPR-Public Communications/T 2012)

Background Information:

Experience from nuclear and radiological emergencies highlights public communication as one of the most important challenges in emergency management. Communicating effectively with the public about these emergencies is key to successful emergency management and will help mitigate risks, support the implementation of protective actions, and contribute to minimizing negative psychological impacts.

Participation

The workshop is open to 25 participants from Member States.

Each country is invited to nominate **one or more participants** who must match the profile described in the corresponding paragraph, indicating the order of priority.

D. Participants' Qualifications and Experience

Candidates should be responsible within their organization for communicating with the public and media in

case of a nuclear or radiological emergency. Examples include public information officers, spokespersons, and media relations professionals. Participants should have a basic understanding of radiological units and concepts. As the workshop will be conducted in English, participants should have sufficient proficiency to follow lectures and express themselves in this language without difficulty

E. Application Procedure

Candidates wishing to apply for this event should complete their applications on the InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, nominations may be submitted on [TC Nomination Form for Meetings](#). Applications should contain sufficient information to establish that the nominees have the required qualifications. Completed applications need to be endorsed by the relevant national authority, i.e. the National Liaison Office and submitted through the established official channels.

1. Access the IAEA TALEO page (<https://iaea.taleo.net/>) and complete the Candidate Profile.
2. Be registered on the Nucleus page of the IAEA (<https://nucleus.iaea.org/>).
3. Through Nucleus you access the InTouch+ platform: (<https://nucleus.iaea.org/Pages/InTouchPlus.aspx>) where the Profile is completed (My Profile tab). It is very important that you make sure that the email you use for TALEO and Nucleus is the same. If not, your profile will not appear complete.
4. On the InTouch + platform, under 'My InTouch +' tab:
 - a. In 'My Institute' section you must select the institute / organization that you work / represent.
 - b. In the IAEA Recruitment Platform section, click on the link called '**Refresh Personal History Form**' to update the system, *otherwise the nominations submitted will have these fields empty and it will not be possible to evaluate them during the selection of candidates.*

After following the instructions mentioned above, you will have completed your profile and can apply for Technical Cooperation events.

5. In the InTouch + platform, in the 'Applications' tab proceed to search by the event number provided in the invitation.

The help for each step is located at the top of the page. For additional help on how to register, create a profile and apply for an event, please refer to the online guide and training videos available under the following links: [how-to guide](#) and [training videos](#). Any issues or queries related to the new system can be addressed to InTouchPlus.Contact-Point@iaea.org or TC-AIPS-PL4.Contact-point@iaea.org

Event: EVT1702342

Event deadline: 22 September 2017

Only applications submitted through the National Liaison Officer will be accepted.

Applications received outside the deadline or incomplete (TALEO & InTouch+) will not be accepted.

The deadline for the calls is established according to European Central Time.

F. Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

G. Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

H. Note for female participants:

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, *inter alia*, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

I. Organization

Mr Andris Romans
Radiation Safety Centre; State Environmental Service
Rupniecibas iela 23
1045 Riga Latvia
Tel: 37167084207
Fax: 0037167084291
E-mail: andris.romans@rdc.vvd.gov.lv

Programme Management Officer: Mr Christoph Henrich
Division for Europe
Department of Technical Cooperation
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA AUSTRIA
Tel.: +43 1 2600 26038
Fax: +43 1 26007
Email: C.Henrich@iaea.org

Technical officer: Ms Lisa Berthelot
NS - Incident and Emergency Centre
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA AUSTRIA
Tel.: +431260022461
Email: L.Berthelot@iaea.org

Administrative Contact: Ms Ruth Fikare Kerin
Division for Europe
Department of Technical Cooperation
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA AUSTRIA
Tel.: +43 1 2600 24670
Fax: +43 1 26007
Email: R.Fikare-Kerin@iaea.org

Subsequent correspondence on scientific matters should be sent to the Programme Management Officer and correspondence on other matters related to the workshop to the Administrative Contact.