



# **Regional Workshop on Communication and Consultation, and Sharing Operational and Regulatory Experience on the Safety of Radiation Sources**

**Hosted by**

**The Government of Bulgaria  
through the  
Bulgarian Nuclear Regulatory Agency (BNRA)**

Sofia, Bulgaria

**25 to 27 September 2019**

**Ref. No.: ME-RER9148-1807159**

## **Information Sheet**

### **Purpose**

The purpose of the event is to enhance regulatory bodies' activities in communication and consultation with relevant national stakeholders and to promote establishing a system for sharing of operational and regulatory experience in radiation safety.

### **Working Language**

The working language of the event will be English.

### **Deadline for Nominations**

Nominations received after **14 June 2019** will not be considered.

### **Project Background**

The implementation of TC project RER9148 is aimed at strengthening the regulatory infrastructure for radiation safety. The TC project is implemented with the ultimate goal of protecting the people and the environment from potential adverse effects of ionizing radiation.

## Scope and Nature

The purpose of the workshop is to enable and foster:

- Promotion by the regulatory body of the establishment of appropriate means of informing and consulting interested parties and the public about the possible radiation risks associated with the radiation sources;
- Arrangements by the regulatory body for analysis to be carried out to identify lessons to be learned from operating experience and regulatory experience, including experience in the other States, and for dissemination of the lessons learned and for their use by authorized parties, regulatory body and other relevant authorities;

The discussions will entail:

- communication with the interested parties and the public on regulatory judgements and decisions;
- direct communication with governmental authorities at a high level;
- communication of document and opinions from private or public organizations to the regulatory body;
- information on incidents;
- means of informing interested parties, the public and news media on the radiation risks and requirements for protection;
- consultations in the process for making significant regulatory decisions;
- transparency;
- obligations of the authorised parties on the informing the public about possible radiation risks;
- graded approach in communication and consultation;
- establishing and maintaining of the means for receiving and analysing of the operational and regulatory experience, including from the other States and their regulatory bodies, international organizations and authorised parties;
- utilization of international networks, including reporting of the operational and regulatory experience feedback;
- operational and regulatory experience feedback, including new regulatory requirements and good practices implementation; requirements to respond with the corrective actions based on the operational and regulatory experience.

The workshop covers:

- sharing national experiences in the form of national presentations and by participating in the working groups;
- group discussions with the overall goal to harmonize implementation of communication and consultation system on radiation risks and system for sharing of operating and regulatory experience on the radiation sources safety;
- plenary discussions on the available IAEA guidance.

Member States will enhance communication and consultation system on radiation risks and system for sharing of operating and regulatory experience for the radiation sources safety. The workshop will create a platform for cooperation and exchange information, knowledge and experience on communication and consultation on radiation risks and sharing of operating and regulatory experience on the radiation sources safety.

## Participants' Qualifications and Experience

Participants should have experience in radiation sources safety regulatory control in the area of communication and consultation on radiation risks and sharing of operating and regulatory experience on radiation sources safety. The participants are expected to present how national regulatory body successfully implements communication and consultation on radiation risks and shares operating and regulatory experience on radiation sources safety. The participants should be prepared to discuss national experiences. The workshop will be conducted in English. Participants should have sufficient English proficiency to communicate in groups and discuss their national experience in English.

## Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the IAEA TALEO page (<https://iaea.taleo.net/careersection/ex/jobsearch.ftl>) and complete the Candidate Profile.
2. Be registered on the Nucleus page of the IAEA (<https://nucleus.iaea.org/>).
3. Through Nucleus, access the InTouch+ platform where the Profile is completed (My Profile tab) (<https://nucleus.iaea.org/Pages/InTouchPlus.aspx>).  
**NOTE:** The email used for TALEO and Nucleus must be the same. If not, the candidate's profile will not appear complete.
4. On the InTouch + platform, under the 'My InTouch +' tab, the candidate needs to:
  - a. select the institute / organization that he/she works at / represents ('My Institute' section);
  - b. click on the link called '**Refresh Personal History Form**' to update the system, *otherwise the nominations submitted will have these fields empty and it will not be possible to evaluate them during the selection of candidates* ('IAEA Recruitment Platform' section).  
**NOTE:** Once the above steps are finalized, the candidate's profile will appear as completed and he/she can apply for Technical Cooperation events.
5. In the InTouch+ platform (<https://intouchplus.iaea.org>), in the 'Applications' tab, search by the event number provided in the invitation.

The help for each step is located at the top of the page. For additional help on how to register, create a profile and apply for an event, please refer to the online guide and training videos available under the following links: [how-to guide](#) and [training videos](#). Any issues or queries related to the new system can be addressed to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org) or [TC-AIPS-PL4.Contact-point@iaea.org](mailto:TC-AIPS-PL4.Contact-point@iaea.org).

Should this not be possible, applicants may download the Nomination Form for the ME from the IAEA website <https://www.iaea.org/services/technical-cooperation-programme/how-to-participate>.

Applications should contain sufficient information to establish that the nominees have the required qualifications. Please note that the information regarding LANGUAGE SKILLS, EDUCATION AND WORK EXPERIENCE is exported from TALEO. If an applicant's profile in TALEO is not updated, the information in INTOUCH+ for these sections appears as empty and the candidates cannot be evaluated. Completed applications need to be endorsed by the relevant national authority, i.e. the National Liaison Office and submitted through the established official channels.

## **Administrative and Financial Arrangements**

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

## **Disclaimer of Liability**

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

## **Note for female participants**

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

## IAEA Contacts

Programme Management Officer (responsible for substantive matters):

Ms Ludmila Wiszczor  
Division for Europe  
Department of Technical Cooperation  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA  
Tel.: +43 1 2600 22419  
Fax: +43 1 26007  
Email: [L.Wiszczor@iaea.org](mailto:L.Wiszczor@iaea.org)

Administrative Contact (responsible for administrative matters):

Ms Gulnur Erni-Toyalieva  
Division for Europe  
Department of Technical Cooperation  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA  
Tel.: +43 1 2600 26033  
Fax: +43 1 26007  
Email: [G.Erni-Toyalieva@iaea.org](mailto:G.Erni-Toyalieva@iaea.org)