



IAEA

Atoms for Peace

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
Organismo Internacional de Energía Atómica

Vienna International Centre, PO Box 100, 1400 Vienna, Austria
Phone: (+43 1) 2600 • Fax: (+43 1) 26007
Email: Official.Mail@iaea.org • Internet: <https://www.iaea.org>

In reply please refer to: TN-INT6056-1704730
Dial directly to extension: (+43 1) 2600-26306

National Liaison Officer

2017-11-09

Subject: Interregional Training Course on Targeted Radionuclide Therapies, Houston, Texas, United States of America from 5 to 9 February 2018

Dear National Liaison Officer,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project INT6056, "Supporting Quality Management Audits in Nuclear Medicine Practices (QUANUM)".

The purpose of the course is to train nuclear medicine physicians and nuclear medicine physicists with prior experience in therapeutic nuclear medicine, and provide opportunities to acquire skills and competences which will enable them to enhance their practices.

The Information Sheet and Logistical Arrangements available on the IAEA's InTouch+ platform provide further details, including technical and administrative aspects of the course. Selection of participants will be in accordance with IAEA procedures.

Selected participants will be provided with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Houston. Participants will also receive an allowance sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the course in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **3 December 2017** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA by email, fax or mail. Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,

Mayumi Yamamoto
Project Management Officer
Division for Europe
Department of Technical Cooperation



Interregional Training Course on Targeted Radionuclide Therapies

Hosted by

The Government of the United States of America

through the

Argonne National Laboratory ANL

Houston, Texas, United States of America

5–9 February 2018

Ref. No.: TN-INT6056-1704730

Information Sheet

A. Purpose

The purpose of the course is to train nuclear medicine physicians and nuclear medicine physicists with prior experience in therapeutic nuclear medicine, and provide opportunities to acquire skills and competences which will enable them to enhance their practices.

B. Working Language(s)

The working language(s) of the event will be English.

C. Deadline for Nominations

Nominations received after **3 December 2017** will not be considered.

D. Scope and Nature

The interregional training course consists of lectures and interactive discussion sessions on the different aspects involved in Targeted Radionuclide Therapy and Theranostics.

E. Participation

The meeting is open to 20 participants from Member States.

Each country is invited to nominate **one participant** who must match the profile described in the corresponding paragraph.

F. Participants' Qualifications and Experience

The nominees should be qualified nuclear medicine physicians or nuclear medicine physicists, with background in therapeutic nuclear medicine applications.

As the interregional training course will be conducted in English, participants should have sufficient proficiency to follow lectures and express themselves in this language without difficulty.

G. Application Procedure

Candidates wishing to apply for this event should follow the steps below:-

1. Access the IAEA TALEO page (<https://iaea.taleo.net/>) and complete the Candidate Profile.
2. Be registered on the Nucleus page of the IAEA (<https://nucleus.iaea.org/>).
3. Through Nucleus, access the InTouch+ platform where the Profile is completed (My Profile tab) (<https://nucleus.iaea.org/Pages/InTouchPlus.aspx>).
NOTE: The email used for TALEO and Nucleus must be the same. If not, the candidate's profile will not appear complete.
4. On the InTouch + platform, under the 'My InTouch +' tab, the candidate needs to:
 - a. select the institute / organization that he/she works at / represents ('My Institute' section);
 - b. click on the link called '**Refresh Personal History Form**' to update the system, *otherwise the nominations submitted will have these fields empty and it will not be possible to evaluate them during the selection of candidates* ('IAEA Recruitment Platform' section).

NOTE: Once the above steps are finalized, the candidate's profile will appear as completed and he/she can apply for Technical Cooperation events.

5. In the InTouch+ platform (<https://Intouchplus.iaea.org>), in the 'Applications' tab, search by the event number provided in the invitation.

The help for each step is located at the top of the page. For additional help on how to register, create a profile and apply for an event, please refer to the online guide and training videos available under the following links: [how-to guide](#) and [training videos](#). Any issues or queries related to the new system can be addressed to InTouchPlus.Contact-Point@iaea.org or TC-AIPS-PL4.Contact-point@iaea.org.

Should this not be possible, applicants may download the Nomination Form for the TN from the IAEA website <https://www.iaea.org/services/technical-cooperation-programme/how-to-participate>.

Applications should contain sufficient information to establish that the nominees have the required qualifications. Completed applications need to be endorsed by the relevant national authority, i.e. the National Liaison Office and submitted through the established official channels.

H. Administrative and Financial Arrangements

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station.

I. Disclaimer of Liability

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

J. Note for female participants:

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

K. Organization

Programme Management Officer: Ms Mayumi Yamamoto
Division for Europe
Department of Technical Cooperation
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 26306
Fax: +43 1 26007
Email: M.Yamamoto@iaea.org

Technical Officer: Mr Rodolfo Nunez Miller
Department of Nuclear Sciences and Applications
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA
Tel.: +43 1 2600 21673
Fax: +43 1 26007
Email: R.Nunez-Miller@iaea.org

Administrative Contact: Ms Dragana Rainer
Division for Europe
Department of Technical Cooperation
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA
Tel.: +43 1 2600 25987
Fax: +43 1 26007
Email: D.RAINER@iaea.org

Subsequent correspondence on scientific matters should be sent to the Programme Management Officer and correspondence on other matters related to the meeting to the Administrative Contact.