



IAEA

Atoms for Peace

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

National Liaison Officer

Vienna International Centre, PO Box 100, 1400 Vienna, Austria

Phone: (+43 1) 2600 • Fax: (+43 1) 26007

Email: Official.Mail@iaea.org • Internet: <http://www.iaea.org>

In reply please refer to: RER/9/107/9016/01

Dial directly to extension: (+431) 2600-26442

2015-05-26

Subject: Invitation to a Regional Workshop to Assess Achievements in Strengthening Radioactive Waste Management Capabilities, Vienna, Austria, 27-30 October 2015

Dear National Liaison Officer,

I am pleased to invite you to send nominations of suitable candidates to participate in the above-mentioned workshop under the framework of TC Project RER/9/107 – Strengthening Radioactive Waste Management Capabilities. The purpose of the workshop and related information are outlined in the attached Prospectus.

For candidates who are selected by the IAEA, the IAEA will cover the cost of return international travel from the home country to Vienna, Austria and provide Daily Subsistence Allowance (DSA) for the duration of the workshop in line with IAEA rules and procedures.

Please submit nominations to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Only if this is not possible, nominations may be submitted on the Nomination Form for Meeting/Workshop available on the IAEA website: <http://www.iaea.org/technicalcooperation/How-to-take-part/In-workshops-WS/index.html>. Completed forms should be endorsed by relevant national authorities and sent to the Programme Management Officer for this project, Mr Andrejs Salmins (IAEA Official Fax: +43-1-26007 or E-Mail Official.Mail@iaea.org), through the official channels, i.e. the designated National Liaison Office for IAEA matters, not later than 24 August 2015.

Yours sincerely,

Manase Peter Salema

Director

Division for Europe

Department of Technical Cooperation

Enclosure: Prospectus

International Atomic Energy Agency

Regional Workshop to Assess Achievements in Strengthening Radioactive Waste Management Capabilities

PROSPECTUS

- Project Number & Title:** RER9107 “Strengthening Radioactive Waste Management Capabilities”
- Place (City, Country):** Vienna, Austria
- Dates:** 27 – 30 October 2015
- Deadline for Nominations:** **24 August 2015**
- Organizers:** The International Atomic Energy Agency (IAEA)
- Host Country Organizer:** Mr Andrejs Salmins
Section Head
International Atomic Energy Agency
Wagramer Strasse 5
1400 VIENNA
AUSTRIA
EMail: a.salmins@iaea.org
Fax: 43 1 26007
Telephone: + 43 1 2600 26442
- Language:** The Regional Workshop will be held in English
- Purpose:** The Regional Workshop is intended to expedite the process of strengthening radioactive waste management capabilities in the Member States, participating in Technical Cooperation Project RER9107 and to assist them in providing a basis upon which a longer-term national programme to improve existing waste management practices can be developed.
- Specific objectives of the meeting are: (i) to present, discuss and assess the current status of the radioactive waste management capabilities in the participating Member States, with emphasis on the progress made in the current TC cycle (2014 – 2015); (ii) to discuss the strength and weakness of the project implementation in due consideration of the feasibility and constraints in accomplishing the project goals; (iii) to identify priority issues and needs in this area, with a view to addressing them in future activities along the lines of the IAEA guidance/requirements.

Expected Output(s): Updated summary information on national radioactive waste management capabilities in the participating Member States. Identified achievements under the project and priority needs to be addressed in the future activities in the waste management area. Sharing of experience and upgraded level of knowledge on good practice; increased ability of the Member States' representatives in addressing advanced approaches in the radioactive waste management area.

Scope and Nature: This four-day Regional Workshop will consist of (a) Introductory session; and (b) Work sessions, comprising interactive participants' presentations, open discussions, and work in groups to prepare report summarising the project results.

Background Information: The main activities under Project RER9107 "Strengthening Radioactive Waste Management Capabilities" were group events to share experiences and on-job training for key waste management staff to learn best waste management practices and gain experience in addressing advanced approaches in radioactive waste management, such as an integrated methodology in planning and waste strategies implementation, waste minimization, recycling and reuse options, quality assurance, technical capabilities for upgrading of the existing predisposal facilities and designing/construction of new installations related to processing or storage of radioactive waste.

A major purpose of the final meeting (Regional Workshop) is to review the status of national waste management technical capabilities in the participating countries, and, based upon the review, to discuss and agree upon the strength and weakness of the project implementation and accomplishing the project goals.

Participation: This Regional Workshop is open up to 24 preventatives of Member States, participating in the current RER/9/107 project. The target countries are: Albania, Armenia, Azerbaijan, Belarus, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Georgia, Greece, Hungary, Kazakhstan, Kyrgyzstan, Latvia, Lithuania, Montenegro, Poland, Portugal, Republic of Moldova, Romania, Russian Federation, Serbia, Slovakia, Slovenia, Tajikistan, The Former Yugoslav Republic of Macedonia, Turkey, Ukraine and Uzbekistan.

Participating countries should prepare and submit in advance electronically to the IAEA a Country Status Report on their *National Capabilities in the area of radioactive waste management* with emphasis on the progress made over the project implementation. The Report should follow the requirements indicated in the *Guidelines for the Preparation of a Country Status Report* which will be sent to the designated counterparts from the participating Member States following the receipt of their nominations. In addition, the report is to be introduced by the Member State representative at the meeting Work session through a 30- 40 minutes Power Point presentation.

Participants' Qualifications: The participants, one for country, should be specialists in radioactive waste management area, preferably those, involved in the previous Project events. They should be directly involved in establishing national radioactive waste management capabilities and mandated to take decisions on matters concerning the implementation of the project.

The participants are asked to provide in advance a Country Status Report on radioactive management capabilities.

Nomination Procedure: Please submit nominations to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Only if this is not possible, nominations may be submitted on the Nomination Form for Meeting/Workshop available on the IAEA website: <http://www.iaea.org/technicalcooperation/How-to-take-part/In-meetings-WS/index.html>. Completed forms should be endorsed by relevant national authorities and sent to the Programme Management Officer for this project, Mr Andrejs Salmins (IAEA Official Fax: +43-1-26007 or E-Mail Official.Mail@iaea.org), through the official channels, i.e. the designated National Liaison Office for IAEA matters, not later than **24 August 2015**.

Administrative and Financial Arrangements: Nominating Governments will be informed in due course of the names of the candidates who have been selected and will, at that time, be given full details of the procedures to be followed with regard to administrative and financial matters.

Selected participants from countries eligible to receive technical assistance will be provided with a round trip economy class air ticket from their home countries to **Vienna, Austria**, and a Daily Subsistence Allowance (DSA) at the prevailing UN Rate. Shipment of accumulated workshop materials to the participants' home countries is not the responsibility of the IAEA.

The organizers of the workshop do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the workshop, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.