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International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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In reply please refer to: RER/9/120-9019

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2015-08-11

Subject: Invitation to a Regional Workshop on Lessons Learned from Decommissioning of Nuclear Facilities, Vienna, Austria, 16-18 December 2015

Dear National Liaison Officer,

I am pleased to invite you to send nominations of suitable candidates to participate in the above-mentioned workshop under the framework of TC Project RER/9/120 – Supporting Implementation of Decommissioning for Facilities Using Radioactive Material. The purpose of the workshop and related information are outlined in the attached Prospectus.

For candidates who are selected by the IAEA, the IAEA will cover the cost of return international travel from the home country to Vienna, Austria and provide Daily Subsistence Allowance (DSA) for the duration of the workshop in line with IAEA rules and procedures.

Please submit nominations to the IAEA online through the Technical Cooperation Department's InTouch system (<http://intouch.iaea.org>). Only if this is not possible, nominations may be submitted on the Nomination Form for Meeting/Workshop available on the IAEA website: <http://www.iaea.org/technicalcooperation/How-to-take-part/In-meetings-WS/index.html>. Completed forms should be endorsed by relevant national authorities and sent to the Programme Management Officer for this project, Mr Andrei Chupov (IAEA Official Fax: +43-1-26007 or E-Mail Official.Mail@iaea.org), through the official channels, i.e. the designated National Liaison Office for IAEA matters, not later than **12 October 2015**.

Yours sincerely,

Martin Krause

Director

Division for Europe

Department of Technical Cooperation

Enclosure: Prospectus

International Atomic Energy Agency

Regional Workshop on Lessons Learned from Decommissioning of Nuclear Facilities

PROSPECTUS

Project Number & Title: RER/9/120 “Supporting Implementation of Decommissioning for Facilities Using Radioactive Material”

Place (City, Country): Vienna, Austria

Dates: 16-18 December 2015

Deadline for Nominations: **12 October 2015**

Organizers: The International Atomic Energy Agency (IAEA)

Host Country Organizer: Programme Management Officer:
Mr Andrei Chupov
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Language: English

Purpose: The workshop aims at providing an opportunity to participants to share the results of their ongoing decommissioning planning and implementation activities, as well as to plan and document future needs and priorities for training, mutual and expert assistance.

Expected Output(s): The workshop will summarize the RER/9/120 project achievements in 2012-2015, will identify good practices and will share lessons learned in planning and implementation of decommissioning activities. The workshop participants will be informed about planned IAEA activities in the next TC cycle 2016-2017 and will provide their feedback.

Scope and Nature: The workshop will involve:

- National presentations of decommissioning related activities in the participating countries, experiences gained and lessons learned
- Plenary discussions of the progress achieved in 2012-2015 against the project objectives
- Plenary discussions of the IAEA programme for 2016-2017

Background Information: The project RER/9/120 is aimed to focus on aspects related to implementation of decommissioning projects and to address decommissioning of specific facilities of interest for the European region.

This workshop will be the final event of the four-year RER/9/120 project. An agenda and a template for participants' contributions will be distributed approximately two month prior to the workshop.

Participation: The workshop is open to up to 30 participants from the IAEA Member States participating in the project RER/9/120: Armenia, Azerbaijan, Belarus, Bulgaria, Croatia, Czech Republic, Estonia, Greece, Hungary, Kazakhstan, Latvia, Lithuania, Moldova, Poland, Romania, Russian Federation, Serbia, Slovak Republic, Slovenia, Tajikistan, Ukraine and Uzbekistan.

**Participants’
Qualifications:**

The targeted audience for this workshop includes national counterparts for the project RER/9/120, managers of ongoing decommissioning projects, decision makers from the Governmental authorities, senior professionals from operating organizations and regulatory authorities involved in planning, implementation or oversight of decommissioning of nuclear facilities.

Participants are expected to provide input to the workshop by presenting their national situations, plans, progress, challenges and lessons learned with regard to decommissioning, and by taking active part in the topical discussions organized during the workshop.

Participants must be nominated by the competent national authorities of the Member States..

**Nomination
Procedure:**

Please submit nominations to the IAEA online through the Technical Cooperation Department’s InTouch system (<http://intouch.iaea.org>). Only if this is not possible, nominations may be submitted on the Nomination Form for Meeting/Workshop available on the IAEA website: <http://www.iaea.org/technicalcooperation/How-to-take-part/In-meetings-WS/index.html>. Completed forms should be endorsed by relevant national authorities and sent to the Programme Management Officer for this project, Mr Andrei Chupov (IAEA Official Fax: +43-1-26007 or E-Mail Official.Mail@iaea.org), through the official channels, i.e. the designated National Liaison Office for IAEA matters, not later than **12 October 2015**.

**Administrative
and Financial
Arrangements:**

Nominating Governments will be informed in due course of the names of the candidates who have been selected and will, at that time, be given full details of the procedures to be followed with regard to administrative and financial matters.

Selected participants from countries eligible to receive technical assistance will be provided with a round trip economy class air ticket from their home countries to Vienna, Austria, and a Daily Subsistence Allowance (DSA) at the prevailing UN Rate. Shipment of accumulated workshop materials to the participants' home countries is not the responsibility of the IAEA.

The organizers of the workshop do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the workshop, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.